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## **B - SPIRIT Business Rules**

The WIC benefits program is governed by federal rules and regulations, which have been built into the modules of the SPIRIT WIC system. To give SPIRIT flexibility in the implementation of these rules and regulations, the concept of a business rule was designed into the SPIRIT modules (applications). The behavior of the modules can change depending upon the value of each business rule.

Each business rule can affect the system in a different way depending upon the value it contains:

- A business rule can act as a switch and that turns functionality on or off with the value 'Y' (Yes) or 'N' (No).
- A business rule can contain a numeric value that is a threshold for the functionality, like the maximum number of days a participant can be certified without their proof of residency.
- A business rule can contain an alphanumeric value that indicates which option SPIRIT chose to use. For example, the system can automatically populate a SOAP note with the most recent anthropometric and blood work information, or from the information recorded when the participant was certified.

This document describes the business rules that control the processes built into the SPIRIT modules. SPIRIT can select the value of each business rule and adjust the modules to fit their WIC benefits program.

The process that is affected by the business rule is listed in this document as well as the section of the WIC Detail Functional Design Document (DFDD) that describes the affected process.

### ***B.1 State Office Agency***

Each agency in the WIC program has its own agency number. The WIC State Office is also considered an agency. The business rule allows SPIRIT to indicate the agency number for the WIC State Office. The business rule will be set to 00 for SPIRIT based upon the agency listing that has already been delivered to SPIRIT.

Business Rule: State Office Agency (StateOfficeAgencyID)

DFDD Section(s): State Office and Vendor Management

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
00 – 99	Agency number for the WIC State Office

## ***B.2 Age Allowed for WIC Statuses***

The Clinic module of the SPiRiT WIC system checks that the current age of the participant is valid for their WIC status. The system determines their age by calculating the difference between the current system date and their recorded date of birth. If the participant's age is not valid for their WIC status the system will warn the user and will not let them proceed without making a correction.

The age of an Infant can range from 0 days (newborn) up to 1 day short of 1 year old. The minimum age for a Child is always 1-year old. These three limits are built into the system and do not require business rules.

The following business rules allow SPiRiT to define the upper age limit for a Child as well as the lower and upper age limits for all women. These age limits are measured in years.

Business Rules: Maximum Age for Child (MaximumChildAge); Minimum Age for Women (MinimumWomanAge); Maximum Age for Women (MaximumWomanAge)

DFDD Section(s): Clinic, Chapter 07 – Initial Contac; Common Interface Panels, Chapter A – Demographic Information Panels; Application Administration, Chapter 03 – End of Day Processes

### **Values Allowed**

<b>Business Rule</b>	<b>Value</b>	<b>Result</b>
MaximumChildAge	0-9	Maximum age for a child.
MinimumWomanAge	0-9	Minimum age for a woman.
MaximumWomanAge	0-99	Maximum age for a woman.

### ***B.3 Certify Infants up to First Birthday***

The Clinic module of the SPIRIT WIC system automatically determines the certification period when a participant is certified through the Guided Script. The standard certification period for Infants is 6 months from the date that the certification is completed. For example, if an Infant is certified on 03/01/2003 then their certification end date will be 09/01/2003.

The business rule allows SPIRIT to override this standard duration for Infants who are under 6 months of age when they are certified, and instead use the date of their first birthday as the certification end date. For example, if an Infant is certified on 03/01/2003 but they were born on 11/01/2002 then their certification end date will be 11/01/2003.

Business Rule: 1-year Infant Certification (1YrInfantCert)

DFDD Section(s): Clinic, Chapter 10 – Certification Guided Script

#### **Values Allowed**

Value	Result
Y	Certify an Infant under 6 months of age up to the date of their first birthday
N	Certify an Infant under 6 months of age for only 6 months

#### **Current Values**

State	Value
SPIRIT	Y

***B.4 Allow Printing of SOAP Notes...**FUNCTIONALITY REMOVED...*****

***B.5 Allow VOC Recertification...~~FUNCTIONALITY REMOVED~~...***

***B.6 Suggest Medical Update Appointment...~~FUNCTIONALITY REMOVED~~...***

### ***B.7 Capture Medical Home on Participant Folder***

On the Additional Info 1 tab of the Demographics panel the clinics can record the name of the medical establishment where the participant receives the majority of their health care. This is called their Medical Home.

The business rule allows SPIRIT to indicate if the Medical Home combo box should display on the Additional Info 1 tab and require an entry from the clinic.

Business Rule: Capture Medical Home (CAPTUREMEDHOME)

DFDD Section(s): Common Interface Panels, Chapter A – Demographic Information Panels

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Capture Medical Home on Additional Info 1 tab
N	Do not display or capture Medical Home on Additional Info 1 tab



### ***B.8 Potential Duplicate Applicant/Participant***

After a new applicant is entered on the Applicant Prescreening dialog, the system can automatically search all participants in SPIRIT WIC program and determine if the applicant is potentially a duplicate of an existing participant. The system will display the Potential Duplicate Applicant/Participant dialog when a potential duplicate is found.

The business rule allows SPIRIT to indicate whether the system will automatically determine if an applicant is potentially a duplicate of an existing participant.

SPIRIT has decided that the Potential Duplicate Applicant/Participant dialog will be available in the WIC clinics; therefore, the business rule will be set to Yes (Y) for SPIRIT.

Business Rule: Potential Duplicate Applicant/Participant (ShowDupParticipant)

DFDD Section(s): Clinic, Chapter 07 – Initial Contact

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Automatically determine if applicant is a potential duplicate
N	Do not automatically determine potential duplicates

### ***B.9 Date Displayed on Participant List***

After the clinic user performs a search for a participant, the Clinic module of the SPIRIT WIC system displays all of the participants who meet the search criteria on the Participant List dialog. Selected information is displayed at the bottom of this dialog including the certification period for the participant.

The Clinic module of the SPIRIT WIC system records the date when the certification attempt is started (Certification Start Date), and the date that the certification was completed and became effective (Certification Effective Date).

The business rule allows SPIRIT to indicate whether the Certification Start Date or the Certification Effective Date will display at the bottom of the Participant List dialog.

Business Rule: Certification Date in Participant List dialog (CERTDATEINLIST)

DFDD Section(s): Clinic, Chapter 06 – Search-Selection

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
EFFECTIV	Display Certification Effective Date in Participant List dialog
START	Display Certification Start Date in Participant List dialog

### ***B.10 Participant was Physically Present during Certification***

Federal Regulations require the WIC Program to document that the participant was physically present during their certification process. Yes and No radio buttons are displayed on the Demographics dialog of the Certification Guided Script so the user can indicate if the participant was Physically Present. One of these radio buttons must be selected before the participant can be certified.

The business rule allows SPiRiT to indicate that the Physically Present Yes and No radio buttons and Reason Not Present drop-down list should be displayed on the Demographics dialog of the Certification Guided Script, and the system will not allow a participant to be certified on the WIC program unless one of the radio buttons are marked.

Business Rule: Participant was Physically Present during Certification  
(PHYSICALLYPRESENT)

DFDD Section(s): Common Interface Panels, Chapter A – Demographic Information Panels

#### **Values Allowed**

Value	Result
Y	Physically Present radio buttons and Reason Not Present drop-down list are displayed and are mandatory
N	Physically Present radio buttons and Reason Not Present drop-down list are not displayed

***B.11 Participant was Physically Present during Certification...**FUNCTIONALITY  
REMOVED...*****

***B.12 Use Previous Certification Priority...~~FUNCTIONALITY REMOVED~~...***

### ***B.13 Certify Participant to the Last Day of the Month***

The Clinic module of the SPiRiT WIC system automatically determines the certification period for a participant based upon their WIC status and other information. The certification becomes effective on the current system date and ends on the date when their certification period is over. For example, if a Non-breastfeeding woman gave birth on 11/5/2002 and is certified on 5/5/2003 then her certification end date would be 6 months later on 11/5/2003.

The business rule allows SPiRiT to indicate that the system should adjust the certification end date for Child, Breastfeeding and Non-breastfeeding participants and make it the last day of the month when they become categorically ineligible. In the example above the certification end date for the Non-breastfeeding woman would be 11/30/2003.

Business Rule: Certify to End of Month (CertToMonthEnd)

DFDD Section(s): Clinic, Chapter 10 – Certification Guided Script

#### **Values Allowed**

Value	Result
Y	Adjust Certification End Date to be the End of the Month
N	Do not adjust Certification End Date

### ***B.14 Adjust Certification End Date for Weekends***

The Clinic module of the SPIRIT WIC system automatically determines the certification period for a participant based upon their WIC status and other information. The certification becomes effective on the current system date and ends on the date when their certification period is over. The certification end date can fall on a week day or a weekend.

The business rule allows SPIRIT to indicate that the system should adjust the certification end date to prevent the certification end date from falling on a Saturday or a Sunday. The system will adjust the certification end date to be the Friday that falls before that weekend.

Business Rule: Adjust Certification End Date for Weekends (EndCertBeforeWeekend)

DFDD Section(s): Clinic, Chapter 10 – Certification Guided Script

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Adjust Certification End Date to be the Friday before the weekend
N	Do not adjust Certification End Date

### ***B.15 Check Number Length***

When WIC and Farmers Market check stock is received using the Add Received Consignment dialog, the system automatically limits the number of digits that can be entered into the serial number fields.

The business rule allows SPIRIT to indicate the maximum number of digits that are permitted in the WIC and Farmers Market check numbers.

Business Rule: Check Number Length (CHECKNUMLENGTH)

DFDD Section(s): Application Administration, Chapter 01 – System Administration

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
1 – 8	Maximum number of digits allowed in check numbers



### ***B.16 Child Subsequent Certification Blood Work Requirement***

The Clinic module of the SPiRiT WIC system automatically requires that a new blood work contact be entered when a participant is certified through the Guided Script. A single blood work contact is usually only valid for one certification period.

The business rule allows SPiRiT to indicate that a blood work contact recorded during a Child's initial certification is also valid for their subsequent certification, as long as the blood work did not indicate anemia.

Business Rule: Check Subsequent Child Certification Blood Work (ChkSubseqCert)

DFDD Section(s): Clinic, Chapter 10 – Certification Guided Script

#### **Values Allowed**

Value	Result
Y	Initial certification blood work contact valid for subsequent Child certification
N	New blood work contact required for subsequent Child certification

***B.17 Adjunctive Eligibility for Participant or Household ...FUNCTIONALITY  
REMOVED...***

### ***B.18 Household Medicaid Eligibility for Participant or Household***

When a Pregnant woman or an Infant is participating in Medicaid then all members of their household are adjunctively eligible for WIC. If the Medicaid check box is selected and the participant is either a Pregnant woman or an Infant, the system will automatically apply the Medicaid adjunctively eligibility to the income information for all of the members in the participant's household.

The business rule allows SPIRiT to indicate that when a Pregnant woman or an Infant is participating in Medicaid, their adjunctive eligibility information should only be applied to themselves and not their entire household.

Business Rule: Medicaid Adjunctive Eligibility  
(HOUSEHOLDMEDICAIDELIGIBILITY)

DFDD Section(s): Common Interface Panels, Chapter D – Income Calculator

#### **Values Allowed**

Value	Result
N	Medicaid Adjunctive eligibility only applies to the participant
Y	Medicaid Adjunctive eligibility applies to the entire household of the participant

### ***B.19 Maximum Days VOC is Valid***

An applicant can be immediately certified onto the SPIRIT WIC program if they supply a Verification of Certification (VOC) document from another WIC program. A participant can also leave SPIRIT and receive WIC services in another state, and then return to SPIRIT with another VOC document to receive WIC services once again. In either case the clinic user must record the certification end date that was printed on the VOC document in the Clinic module of the SPIRIT WIC system.

To prevent unusually long certification periods SPIRIT can decide the maximum number of days that a participant can be certified into their WIC program with a VOC document. When the certification end date from the VOC document is recorded, the system will automatically calculate the number of days between that date and the current system date. The system will display a warning message if the number of days is greater than the maximum allowed, and will not allow the participant to be certified onto SPIRIT WIC program.

The following business rules allow SPIRIT to indicate the maximum number of days that a participant can be certified via a VOC document, based upon their WIC status.

DFDD Section(s): Clinic, Chapter 07 – Initial Contact and Chapter 09 – Participant Folder

#### **Values Allowed**

<b>Business Rule</b>	<b>Value</b>	<b>Result</b>
DAYSVOCVVALID_B	1 – 999	Maximum number of days VOC is valid for participants with a Breastfeeding status
DAYSVOCVVALID_C	1 – 999	Maximum number of days VOC is valid for participants with a Child status
DAYSVOCVVALID_I	1 – 999	Maximum number of days VOC is valid for participants with a Infant status
DAYSVOCVVALID_N	1 – 999	Maximum number of days VOC is valid for participants with a Non-breastfeeding status
DAYSVOCVVALID_P	1 – 999	Maximum number of days VOC is valid for participants with a Pregnant status

***B.20 Delayed Blood Work Report Criteria...FUNCTIONALITY REMOVED...***

### ***B.21 Purge Ineligible Participants***

The End of Day module of the SPIRIT WIC system can automatically purge participants who have been marked as ineligible, but only after six (6) months have passed since the date they were marked as ineligible.

The business rule allows SPIRIT to indicate whether the End of Day module of the SPIRIT WIC system will automatically purge ineligible participants.

Business Rule: Purge Ineligible Participants after 6 Months (DELETEINELIGIBLE)

DFDD Section(s): Application Administration, Chapter 03 – End of Day Processes

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Automatically purge ineligible participants after 6 months
N	Do not automatically purge ineligible participants

***B.22 Individual Education Contact Required for Check Pickup  
...FUNCTIONALITY REMOVED...***

***B.23 Help Desk Phone Number ...FUNCTIONALITY REMOVED...***

***B.24 Allow Zero in Yearly Income Amount ...FUNCTIONALITY REMOVED...***

### ***B.25 Mark Participants with Incomplete Certification Attempts as Ineligible***

The End of Day module of the SPIRIT WIC system can automatically mark a participant as ineligible if their certification attempt has not been completed within the allowable time limits. These time limits are governed by other business rules that are also described below.

The business rule allows SPIRIT to indicate whether the End of Day module of the SPIRIT WIC system will automatically mark a participant as ineligible if their certification attempt has not been completed.

Business Rule: Automatically Mark Participants with Incomplete Certification Attempts as Ineligible (INCOMPCERTAUTOINELIG)

DFDD Section(s): Application Administration, Chapter 03 – End of Day Processes; Clinic, Chapter 09 – Participant Folder

#### **Values Allowed for INCOMPCERTAUTOINELIG**

Value	Result
Y	Mark participants with incomplete certification attempts as ineligible
N	Do not mark participants with incomplete certification attempts as ineligible

The allowable time limits for the incomplete certifications are defined by the following rules.

#### **Business Rules**

Rule	Description
INCOMPCERTLIMITMIGRANT	Maximum number of days incomplete certification is allowed for Migrant status
INCOMPCERTLIMITPREGNANT	Maximum number of days incomplete certification is allowed for Pregnant status
INCOMPCERTLIMITOTHER	Maximum number of days incomplete certification is allowed for all other statuses

DFDD Section(s): Application Administration, Chapter 03 – End of Day Processes; Clinic, Chapter 09 – Participant Folder

#### **Values Allowed**

Value	Result
1 – 999	Maximum number of days participant can be certified via VOC document



### ***B.26 Infant Certification Blood Work Requirement***

The Clinic module of the SPIRIT WIC system automatically requires that a new blood work contact be entered when a participant is certified through the Guided Script. A single blood work contact is usually only valid for one certification period.

Blood work is not required for an Infant certification until they reach a specific minimum age. The business rule allows SPIRIT to change the minimum age in months when a blood work contact is first required for an Infant.

Business Rule: Infant Certification Blood Work Requirement (INFANTBLOODWORK)

DFDD Section(s): Clinic, Chapter 10 – Certification Guided Script

#### **Values Allowed**

Value	Result
1 – 11	Age in months when blood work contact is first required for an Infant

## ***B.27 Use New Pregnancy Defaults***

At the start of the certification process for a woman, the Clinic module of the SPiRiT WIC system automatically displays the Certification WIC Status dialog. This dialog allows the clinic to choose the WIC status for the woman certification and whether she is in a new pregnancy or is being certified postpartum for a previously recorded pregnancy. Usually the system initially defaults the WIC status to Pregnant and assumes this is a new pregnancy; and then the clinic can then chose what is appropriate for their participant.

If the clinic staff is not careful they can start a new certification for a Breastfeeding or Non-breastfeeding woman without indicating that she was previously Pregnant and the new certification is a continuation of that pregnancy. If the system assumes the new certification is also a new pregnancy, and the user does not indicate otherwise, the postpartum information on the new certification will not be linked to the pregnancy information on the previous certification.

To help encourage their clinic staff to make the correct choices, the state of Indiana implemented an enhancement that further refined these default values as described below:

### **B.27.1 Initial Defaults ...FUNCTIONALITY REMOVED...**

### **B.27.2 WIC Status Selection**

The Certification WIC Status dialog will default a selection in the Is this a new pregnancy Radio Button Group when the IsNewPregDefaults business rule is active. The defaulted selection is dependent upon both the WIC status selected in the This woman will be certified as Radio Button Group and the WIC status of the current certification, as follows:

#### ***B.27.2.1 Pregnant***

If the Pregnant radio button is selected when the IsNewPregDefaults business rule is active, the system will automatically select the Yes radio button in the Is this a new pregnancy Radio Button Group and disable the entire group. This is not dependent upon the WIC status for the current certification.

#### ***B.27.2.2 Non-breastfeeding (currently Pregnant)***

If the Non-breastfeeding radio button is selected when the IsNewPregDefaults business rule is active and the participant is currently certified as Pregnant, the system will compare the current system date to the Expected Delivery Date on the previous certification to determine which radio button to default in the Is this a new pregnancy Radio Button Group.

- If the difference between the current system date and the Expected Delivery Date is 9 months or more, the system will default the Yes radio button and will disable the entire Is this a new pregnancy Radio Button Group.

- If the difference between the current system date and the Expected Delivery Date is less than 9 months, the system will not default either radio button in the Is this a new pregnancy Radio Button Group and will leave the group enabled to allow the user to make their selection.

#### ***B.27.2.3 Non-breastfeeding (currently Non-breastfeeding)***

If the Non-breastfeeding radio button is selected when the IsNewPregDefaults business rule is active and the participant is currently certified as Non-breastfeeding, the system will automatically default the Yes radio button in the Is this a new pregnancy Radio Button Group and will disable the entire Is this a new pregnancy Radio Button Group.

#### ***B.27.2.4 Non-breastfeeding (currently Breastfeeding)***

If the Non-breastfeeding radio button is selected when the IsNewPregDefaults business rule is active and the participant is currently certified as Breastfeeding, the system will compare the current system date to the Actual Delivery Date on the previous certification to determine which radio button to default in the Is this a new pregnancy Radio Button Group.

- If the difference between the current system date and the Actual Delivery Date is more than 6 months, the system will default the Yes radio button but will leave the group enabled to allow the user to make their selection.
- If the difference between the current system date and the Actual Delivery Date is 6 months or less, the system will not default either radio button in the Is this a new pregnancy Radio Button Group and will leave the group enabled to allow the user to make their selection.

#### ***B.27.2.5 Breastfeeding (currently Pregnant)***

If the Breastfeeding radio button is selected when the IsNewPregDefaults business rule is active and the participant is currently certified as Pregnant, the system will compare the current system date to the Expected Delivery Date on the previous certification to determine which radio button to default in the Is this a new pregnancy Radio Button Group.

- If the difference between the current system date and the Expected Delivery Date is more than 15 months, the system will default the Yes radio button and will disable the entire Is this a new pregnancy Radio Button Group.
- If the difference between the current system date and the Expected Delivery Date is 15 months or less, the system will not default either radio button in the Is this a new pregnancy Radio Button Group and will leave the group enabled to allow the user to make their selection.

#### ***B.27.2.6 Breastfeeding (currently Breastfeeding)***

If the Breastfeeding radio button is selected when the IsNewPregDefaults business rule is active and the participant is currently certified as Breastfeeding, the system will compare the current system date to the Actual Delivery Date on the previous certification to determine which radio button to default in the Is this a new pregnancy Radio Button Group.

- If the difference between the current system date and the Actual Delivery Date is more than 12 months, the system will default the Yes radio button and will disable the entire Is this a new pregnancy Radio Button Group.
- If the difference between the current system date and the Actual Delivery Date is 12 months or less, the system will not default either radio button in the Is this a new pregnancy Radio Button Group and will leave the group enabled to allow the user to make their selection.

#### ***B.27.2.7 Breastfeeding (currently Non-breastfeeding)***

If the Breastfeeding radio button is selected when the IsNewPregDefaults business rule is active and the participant is currently certified as Non-breastfeeding, the system will compare the current system date to the Actual Delivery Date on the previous certification to determine which radio button to default in the Is this a new pregnancy Radio Button Group.

- If the difference between the current system date and the Actual Delivery Date is more than 12 months, the system will default the Yes radio button and will disable the entire Is this a new pregnancy Radio Button Group.
- If the difference between the current system date and the Actual Delivery Date is 12 months or less, the system will not default either radio button in the Is this a new pregnancy Radio Button Group and will leave the group enabled to allow the user to make their selection.

The business rule allows SPIRIT to indicate whether the Certification WIC Status dialog should use the new default logic as described above, or initially default the WIC status to Pregnant and assumes this is a new pregnancy.

Business Rule: Use New Pregnancy Defaults (ISNEWPREGDEFAULTS)

DFDD Section(s): Clinic, Chapter 10 – Certification Guided Script

#### **Values Allowed**

Value	Result
Y	Use the new refined defaults on the Certification WIC Status dialog
N	Use the original defaults on the Certification WIC Status dialog

***B.28 Minimum Number of Checks Required for Satellite Check Out***  
***...FUNCTIONALITY REMOVED...***

### ***B.29 Bank Account Number for WIC Checks***

The MICR line of each WIC check must include the bank account number or the WIC bank will not accept the check. This is called the On Us section of the MICR line. When the system prints a WIC check on a MICR-compatible laser printer, it automatically includes the account number for the WIC bank within the MICR line of the check.

The business rule allows SPIRIT to indicate the bank account number for their WIC checks.

Business Rule: WIC Bank Account Number (ONUS)

DFDD Section(s): Clinic, Chapter 11 – Food Instrument Production

#### **Values Allowed**

Value	Result
00000001 through 99999999	WIC bank account number

*Note: The Bank Account number will need to be provided for each Tribal Agency.*

### ***B.30 User Passwords Expire after 90 Days***

Each clinic user is given their own username and password for the Clinic module of the SPIRIT WIC system. The password should contain a combination of letters and numbers to prevent unauthorized access by other individuals. To help assure the security of these passwords, the WIC system can automatically require the users to change their password every 90 days.

The business rule allows SPIRIT to indicate whether the WIC system will automatically require the users to change their password every 90 days.

Business Rule: User Passwords Expire after 90 Days  
(PASSWORDEXPIRATIONINDAYS)

DFDD Section(s): Application Administration, Chapter 02 – Security

#### **Values Allowed**

Value	Result
Y	System automatically require users to change their password every 90 days
N	System allows the users to keep their original password indefinitely

***B.31 Maximum Number of Referral Contacts per Contact Date***  
***...FUNCTIONALITY REMOVED...***



### ***B.32 Allow Deletion of Nutrition Education Contacts***

The Nutrition Education panel allows the user to view previous nutrition education contacts with the participant and add additional contacts if necessary. The Delete Contact button allows the user to delete an education contact that was recorded on the current system date.

The business rule allows SPIRIT to indicate that the Delete Contact button should be disabled so the user cannot delete any nutritional education contacts once they are created.

Business Rule: Allow Deletion of Nutrition Education Contacts (DeleteEdContact)

DFDD Section(s): Common Interface Panels, Chapter N – Nutrition Education and Goal Setting

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Enable Delete Contact button
N	Disable Delete Contact button

***B.33 Require Pump ID for Single-Use Breastpumps ...FUNCTIONALITY  
REMOVED...***

***B.34 Automatically Reprint Stolen Checks ...FUNCTIONALITY REMOVED...***

### ***B.35 Blood Work Required for All Certifications***

The Clinic module of the SPIRIT WIC system automatically requires that a new blood work contact be entered when a participant is certified through the Guided Script. A single blood work contact is usually only valid for one certification period. Other business rules described in this document can allow exceptions to this requirement.

The business rule allows SPIRIT to indicate that a blood work contact is required for every initial certification and subsequent certification of a participant, regardless of how the other business rules have been set. Only the Infant Certification Blood Work Requirement business rule is unaffected by this rule.

Business Rule: Blood Work Required for All Certifications (RequireBlood)

DFDD Section(s): Clinic, Chapter 10 – Certification Guided Script

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	A blood work contact is required for every initial and subsequent certification
N	Blood work requirements are governed by other business rules

### ***B.36 Blood Work Required for Certification (Not Physically Present)***

The Clinic module of the SPIRIT WIC system automatically requires that a new blood work contact be entered when a participant is certified through the Guided Script. The WIC regulations allow a participant to be certified without blood work if they were not physically present during the certification attempt.

The business rule allows the user to complete the certification process without blood work if "No" is selected for Physically Present.

Business Rule: Blood Required if Not Physically Present  
(RequireBloodIfNotPhysicallyPresent)

DFDD Section(s): Clinic, Chapter 10 – Certification Guided Script

#### **Values Allowed**

Value	Result
Y	Require Blood to complete a certification even if the participant is not physically present
N	Do not require Blood to complete a certification if the participant is not physically present

***B.37 Verify Adjunctive Eligibility for Each Income Contact ...FUNCTIONALITY  
REMOVED...***

### ***B.38 Enable Copy Income Screening Contact***

The Income Calculator dialog in the Clinic module of the SPIRIT WIC system allows the user to record the income information for the current participant and to view the previous income contacts that were recorded for all members of the participant's household. The Copy Items to Current Income button allows the user to copy income information to the current participant from another member of their household.

The business rule allows SPIRIT to indicate that the users should be able to use the Copy Items to Current Income button on the Income Calculator dialog.

Business Rule: Enable Copy Income Screening Contact (EnableCopyIncome)

DFDD Section(s): Common Interface Panels, Chapter D – Income Calculator

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Enable the Copy Items to Current Income button
N	Disable the Copy Items to Current Income button

### ***B.39 Apply TANF Eligibility to Household***

The Income Calculator dialog in the Clinic module of the SPIRIT WIC system allows the user to indicate that the participant is adjunctively eligible for WIC because they already participate in the Temporary Assistance for Needy Families (TANF) program. Per WIC regulations when a participant is participating in TANF then all members of their household are adjunctively eligible for WIC.

The business rule allows SPIRIT to indicate that the TANF adjunctively eligibility for the participant should automatically apply to the income information for all of the members in the participant's household.

Business Rule: Apply TANF Eligibility to Household (HouseholdTANFEligibility)

DFDD Section(s): Common Interface Panels, Chapter D – Income Calculator

#### **Values Allowed**

Value	Result
Y	Apply participant's TANF eligibility to all members of their household
N	TANF eligibility only applies to the current participant

#### ***B.40 Default Dialog after Prescreening is Complete***

The Applicant Prescreening dialog allows the clinic user to enter the information gathered during the prescreening of an applicant. When the dialog is completed for the applicant and the user selects the OK button, the system will close the dialog and proceed in three different ways depending upon the selection made in the On Completion radio button group:

- If the Add Another Household Member radio button is selected in the On Completion radio button group, the system will return to the Applicant Prescreening dialog allow accept information for another household member
- If the Return to Participant List radio button is selected in the On Completion radio button group, the system will return to the currently selected view of the Participant List
- If the Open Participant Folder radio button is selected in the On Completion radio button group, the system will open the Participant Folder for the newly prescreened participant

The business rule allows SPIRIT to indicate which of these three options should be the default for the Applicant Prescreening dialog. The value of this rule indicates which radio button will be initially selected whenever the Applicant Prescreening dialog is first displayed, starting with zero (0) for the first radio button.

Business Rule: Default Dialog after Prescreening is Complete (ScreenAfterPrescreen)

DFDD Section(s): Clinic, Chapter 07 – Initial Contact

#### **Values Allowed**

Value	Result
0	Add Another Household Member radio button is the default
1	Return to Participant List radio button is the default
2	Open Participant Folder radio button is the default



***B.41 Show Risk Factor Codes ...FUNCTIONALITY REMOVED...***

### ***B.42 Assign Risk Factors after Certification Completed***

The Clinic module of the SPIRIT WIC system automatically assigns Risk Factors during the certification attempt based upon the information entered for the participant. The module also allows the nutritionist (CPA) to manually assign risk factors based on their judgment.

The business rule allows SPIRIT to indicate that the Clinic module of the SPIRIT WIC system should automatically assign Risk Factors based upon participant information that is entered after the participant has been certified.

Business Rule: Assign Risk Factors after Certification Completed  
(AssignRisksOutsideCert)

DFDD Section(s): Common Interface Panels, Chapter A – Demographic Information Panels, Chapter G – Height Weight Bloodwork, and Chapter T – VENA

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Automatically assign Risk Factors after the participant has been certified
N	Only automatically assign Risk Factors during the certification attempt

### ***B.43 Show Termination Information on Participant List***

After the clinic user performs a search for a participant, the Clinic module of the SPIRIT WIC system displays all of the participants who meet the search criteria on the Participant List dialog. Selected information is displayed at the bottom of this dialog including the certification period for the participant.

The business rule allows SPIRIT to indicate that the termination date and termination reason should be included in the information displayed at the bottom of the Participant List dialog.

Business Rule: Show Termination Information (SHOWTERMINATIONINFO)

DFDD Section(s): Clinic, Chapter 06 – Search-Selection

#### **Values Allowed**

Value	Result
Y	Display termination date and reason on Participant List dialog
N	Termination date and reason are not displayed on Participant List dialog

#### ***B.44 Remove Subjective from SOAP Note Template***

When the clinic first creates a new SOAP note for a participant the Clinic module of the SPIRIT WIC system populates the note with the SOAP note template that contains the headers for the four (4) sections of the note: Subjective (S:), Objective (O:), Assessment (A:) and Plan (P:).

The business rule allows SPIRIT to indicate that the header for the Subjective section should not be included in the SOAP note template.

Business Rule: Remove Subjective from SOAP Note Template (NoSubjectiveInSOAP)

DFDD Section(s): Clinic, Chapter 09 – Participant Folder

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Remove header for Subjective section from the SOAP note template
N	Include header for Subjective section in the SOAP note template

***B.45 Medical Information Included in SOAP Notes ...FUNCTIONALITY  
REMOVED...***

#### ***B.46 Include Nutrition Education in SOAP Note***

When the clinic creates a SOAP note for a participant the Clinic module of the SPIRIT WIC system automatically populates the Objective section of the note with information from the participant folder.

The business rule allows SPIRIT to indicate that the Objective section should include the Goal Setting and Individual Primary nutrition education contacts that have been recorded during the current certification.

Business Rule: Include Nutrition Education in SOAP Note (AddEducationToSOAP)

DFDD Section(s): Clinic, Chapter 09 – Participant Folder

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Include Goal Setting and Individual Primary nutrition education contacts
N	Do not include Goal Setting and Individual Primary nutrition education contacts

### ***B.47 Include Default Analysis for Risk Factors in SOAP Note***

When the clinic creates a SOAP note for a participant the Clinic module of the SPIRIT WIC system automatically populates the Objective section of the note with information from the participant folder. This information includes the risk factors from the current certification of the participant.

SPIRIT can define a Default Assessment for each risk factor. The module can automatically populate the Assessment section of the SOAP note with the Default Assessment for each risk factor that was assigned to the current certification of the participant.

The business rule allows SPIRIT to indicate that the Assessment section should be populated with the Default Assessment for each risk factor that was assigned to the current certification of the participant.

Business Rule: Include Default Analysis for Risk Factors in SOAP Note  
(AddAnalysisToSOAP)

DFDD Section(s): Clinic, Chapter 09 – Participant Folder

#### **Values Allowed**

Value	Result
Y	Include Default Assessment for risk factors
N	Do not include Default Assessment for risk factors

### ***B.48 Include Default Plan for Risk Factors in SOAP Note***

When the clinic creates a SOAP note for a participant the Clinic module of the SPIRIT WIC system automatically populates the Objective section of the note with information from the participant folder. This information includes the risk factors from the current certification of the participant.

SPIRIT can define a Default Plan for each risk factor. The module can automatically populate the Plan section of the SOAP note with the Default Plan for each risk factor that was assigned to the current certification of the participant.

The business rule allows SPIRIT to indicate that the Plan section should be populated with the Default Plan for each risk factor that was assigned to the current certification of the participant.

Business Rule: Include Default Plan for Risk Factors in SOAP Note (AddPlanToSOAP)

DFDD Section(s): Clinic, Chapter 09 – Participant Folder

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Include Default Plan for risk factors
N	Do not include Default Plan for risk factors



### **B.49 Transit Number for WIC Checks**

The MICR line of each WIC check must include the transit number for the WIC bank or the bank will not accept the check. When the system prints a WIC check on a MICR-compatible laser printer, it automatically includes the transit number for the WIC bank within the MICR line of the check.

The business rule allows SPIRIT to indicate the transit number for their WIC checks.

Business Rule: WIC Bank Transit Number (TRANSIT)

DFDD Section(s): Clinic, Chapter 11 – Food Instrument Production

#### **Values Allowed**

Value	Result
00000001 through 99999999	WIC bank transit number

*Note: This information will need to be provided by each tribal agency.*

***B.50 Retain Survey Question History ...FUNCTIONALITY REMOVED...***

***B.51 Automatically Add Enhanced Breastfeeding Items ...FUNCTIONALITY REMOVED...***

***B.52 Include Summary Page in Ineligibility Summary Report ...FUNCTIONALITY REMOVED...***

***B.53 HBIG and Flu in Immunizations History ...FUNCTIONALITY REMOVED...***

### ***B.54 Work with On-site Group Display Option***

The Work with On-site Group dialog allows the user to apply functions to a group of participants who are currently listed as on-site. There are two versions of the Work with On-site Group dialog: it can either display the name of the oldest household member who is currently listed as on-site, or it can either display the name of all participants within a household who are currently listed as on-site.

The business rule allows SPIRIT to indicate whether the Work with On-site Group dialog will display only the oldest household member or all participants within a household who are currently listed as on-site.

Business Rule: Work with On-site Group Display Option (WWOG-DISPLAY)

DFDD Section(s): Clinic, Chapter 06 – Search-Selection

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
H	Display only the oldest household member Work with On-site Group
M	Display all household members Work with On-site Group

### ***B.55 Save Duplicate Demographic Information Option***

When prescreening new applicants for the WIC program on the Applicant Prescreening dialog in the Clinic module of the SPIRIT WIC system, potential duplicate participants can be detected automatically (see the Potential Duplicate Applicant/Participant business rule in this document).

When a potential duplicate is detected, basic demographic information is displayed on the Potential Duplicate Applicant/Participant dialog for review. If the user finds that one of the records displayed on the dialog matches the applicant, the user has the option to open the participant folder for the "potential duplicate" record. If the demographic information of the duplicate record does not match the information entered on the Applicant Prescreening dialog, the system can give the user the choice to update the existing information in the database with the demographic information entered during prescreening.

The business rule allows SPIRIT to indicate whether the user should be given the choice to update the demographic information of the "potential duplicate" with the information entered during the applicant prescreening process.

When the business rule is enabled, the system displays a message asking if the user would like the participant information updated with the new applicant information if any of the following information is different:

- Household.Address
- Household.CountyCd
- Household.LegalMunicipality
- Household.LocalMunicipality
- Household.StateCd
- Household.ZipCode
- Household.MailAddress
- Household.MailCity
- Household.MailState
- Household.MailZip
- Household.Telephone1
- Household.Comment1
- Household.Telephone2
- Household.Comment2

Business Rule: Save Duplicate Demographic Information (SavDupDemographics)

DFDD Section(s): Clinic, Chapter 07 – Initial Contact

#### **Values Allowed**

Value	Result
Y	Give the user the choice to update the demographic information of the "potential duplicate" with the information entered during the applicant prescreening process.
N	Do not give the user the choice to update the demographic information of the "potential duplicate" with the information entered during the applicant prescreening process.

### ***B.56 View Notes for Household Sort Order***

The View Notes dialog in the Clinic module of the SPIRIT WIC system allows the user to view all of the notes for a particular participant. The notes are displayed sorted by the Create Date of the note.

The business rule allows SPIRIT to display the notes in either chronological or reverse chronological order.

Business Rule: View Notes for Household Sort Order (NoteSortOrder)

DFDD Section(s): Clinic, Chapter 09 – Participant Folder

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
C	Notes will be sorted chronologically by the note Create Date
R	Notes will be sorted reverse chronologically by the note Create Date

### ***B.57 Capture Tribe on Race Ethnicity***

The Race/Ethnicity dialog allows the user to select the Race and Ethnicity of the participant. SPIRIT would like the ability to also capture the Tribal Nation if the race selected is American Indian or Alaskan Native.

The business rule allows SPIRIT to indicate that the Race/Ethnicity dialog should also capture the Tribe information.

Business Rule: Capture Tribe on Race Ethnicity (CaptureTribe)

DFDD Section(s): Common Interface Panels, Chapter A – Demographic Information Panels

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Tribe drop-down list will be displayed and enabled if Race Ethnicity selected is American Indian or Alaskan Native.
N	Tribe drop-down list will be disabled and hidden.

***B.58 Prompt for Breastfeeding Note Template ...FUNCTIONALITY REMOVED...***

### ***B.59 Protocols for Breastfeeding Peer Counselor Report***

The Breastfeeding Peer Counselor Contacts report lists the Breastfeeding participants that have consulted with breastfeeding peer counselor and have a delivery date during the given date range. It includes the date of the contacts and where they fall within the established protocols.

The following business rules allow SPIRIT to define the three (3) contact protocols for the Breastfeeding Peer Counselor Contacts report. The protocols are the number of days after the actual delivery date of the Breastfeeding participant.

Business Rule: ???

DFDD Section(s): Clinic, Chapter 05 – Breastfeeding Peer Counselor Reports; State Office, Chapter 05 – Breastfeeding Peer Counselor Reports

#### **Values Allowed**

Value	Result
0 – 99	Numbers of days after the actual delivery date



### ***B.60 Gestational Diabetes Reminder***

The system can automatically remind the user to document the results of the Gestational Diabetes test for a Pregnant woman if she has not been assigned the Gestational Diabetes risk factor and 28 weeks have passed since her LMP Start date.

The business rule allows SPIRIT to indicate if the CPA Review dialog will automatically display a message if a Pregnant woman is 28 weeks from LMP date and does not have the Gestational Diabetes risk factor assigned.

Business Rule: Gestational Diabetes Reminder (GestationDiabetesReminder)

DFDD Section(s): Clinic, Chapter 09 – Participant Folder

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Display a "Document Results of Gestational Diabetes" in the CPA Review dialog for Pregnant women 28 weeks from LMP date that do not have the Gestational Diabetes risk factor assigned.
N	Will not display "Document Results of Gestational Diabetes" reminder in the CPA Review dialog

### ***B.61 Require Hospital Discharge Date***

The Health Information that is collected for postpartum women includes capturing the Hospital Discharge date. In some cases, this information may not be available and therefore should not be required.

The business rule allows SPIRIT to indicate if an entry is required in the Hospital Discharge date.

Business Rule: Hospital Discharge Date Required (HospitalDischargeDateRequired)

DFDD Section(s): Common Interface Panels, Chapter E – Health Information

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Require an entry in the Hospital Discharge Date
N	Do not required an entry in the Hospital Discharge Date

### ***B.62 Limit Certification with Delayed Blood work***

A participant can be certified for a limited time without their blood work results. The clinic user indicates this situation by recording a blood work contact and marking the Delayed Blood Work check box. The End of Day module of the SPiRiT WIC system can automatically terminate a participant when their blood work has not been recorded within a specific number of days.

The business rule allows SPiRiT to define the number of days that a participant can be certified without resolving their delayed blood work. After these days have past the system will automatically terminate the participant.

Business Rule: Certification Limit with Delayed Blood (CertLimitWithDelayedBlood)

DFDD Section(s): Application Administration, Chapter 03 – End of Day Processes

#### **Values Allowed**

Value	Result
##	Number of days a participant be certified without bloodwork

### ***B.63 Limit Certification with Pending Income Proof***

A participant can be certified for a limited time without their proof of income. The End of Day module of the SPIRIT WIC system can automatically terminate a participant when their proof of income has not been recorded within a specific number of days.

The business rule allows SPIRIT to define the number of days that a participant can be certified without proof of income. After these days have past the system will automatically terminate the participant.

Business Rule: Certification Limit Pending Income Proof  
(CertLimitWithPendingIncomeProof)

DFDD Section(s): Application Administration, Chapter 03 – End of Day Processes

#### **Values Allowed**

Value	Result
##	Number of days a participant be certified without proof of income

### ***B.64 Limit Certification with Pending Residency Proof***

A participant can be certified for a limited time without their proof of residency. The End of Day module of the SPIRIT WIC system can automatically terminate a participant when their proof of residency has not been recorded within a specific number of days.

The business rule allows SPIRIT to define the number of days that a participant can be certified without proof of residency. After these days have past the system will automatically terminate the participant.

Business Rule: Certification Limit Pending Residency Proof  
(CertLimitWithPendingResidencyProof)

DFDD Section(s): Application Administration, Chapter 03 – End of Day Processes

#### **Values Allowed**

Value	Result
##	Number of days a participant be certified without proof of residency

### ***B.65 Limit Certification with Pending ID Proof***

A participant can be certified for a limited time without their proof of ID. The End of Day module of the SPIRIT WIC system can automatically terminate a participant when their proof of ID has not been recorded within a specific number of days.

The business rule allows SPIRIT to define the number of days that a participant can be certified without their proof of ID. After these days have past the system will automatically terminate the participant.

Business Rule: Certification Limit Pending ID Proof (CertLimitWithPendingIDProof)

DFDD Section(s): Application Administration, Chapter 03 – End of Day Processes

#### **Values Allowed**

Value	Result
##	Number of days a participant be certified without proof of ID

***B.66 Pending Income Proof – Key Value ...FUNCTIONALITY REMOVED...***

### ***B.67 Pending Residency Proof – Key Value***

When the clinic user records the residency information for a participant on the Demographics Information panel they must also indicate what proof of residency the participant supplied by selecting an entry in the Residency Proof drop-down list. A participant can be certified for a limited time without their proof of residency. In this situation the clinic user can select the "Pending Proof" entry in the Residency Proof drop-down list.

The End of Day module of the SPIRIT WIC system can automatically terminate a participant when their proof of residency has not been recorded within a specific number of days (see the Limit Certification with Pending Residency Proof business rule in this document). To identify these participants the End of Day module of the SPIRIT WIC system must find all participants where the "Pending Proof" entry was selected the Residency Proof drop-down list. It must look for the key value of that entry instead of the description.

The business rule allows SPIRIT to identify the key value (ExternalID) of the "Pending Proof" entry in the Residency Proof drop-down list.

Business Rule: Pending Residency Proof (PendingResidencyProofValue)

DFDD Section(s): Application Administration, Chapter 03 – End of Day Processes

#### **Values Allowed**

Value	Result
?	"Pending Proof" value (External ID) for Residency Proof drop-down list.



***B.68 Child Pending ID Proof – Key Value ...FUNCTIONALITY REMOVED...***

***B.69 Woman Pending ID Proof – Key Value ...FUNCTIONALITY REMOVED...***

### ***B.70 Individual Nutrition Education Required***

When issuing participant checks, the Clinic module of the SPIRIT WIC system requires that the participant has received Individual Nutrition Education. The business rule allows the user to issue checks to a participant without requiring Individual Nutrition Education.

Business Rule: Individual Nutrition Education Required  
(ChecksRequireIndividualNutEd)

DFDD Section(s): Clinic, Chapter 11 – Food Instrument Production

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Require Individual Nutrition Education to issue checks
N	Individual Nutrition Education is not required to issue checks

### ***B.71 Height/Weight Required for Certification (Not Physically Present)***

The system requires that a participant's height and weight measurements be recorded to complete the certification process. The WIC regulations allow a participant to be certified without height and weight measurements if they were not physically present during the certification attempt.

The business rule allows the user to complete the certification process without height and weight information if "No" is selected for Physically Present.

Business Rule: Height/Weight Required if Not Physically Present  
(RequireHtWtIfNotPhysicallyPresent)

DFDD Section(s): Clinic, Chapter 10 – Certification Guided Script

#### **Values Allowed**

Value	Result
Y	Require Height/Weight to complete a certification even if the participant is not physically present
N	Do not require Height/Weight to complete a certification if the participant is not physically present

***B.72 Save Duplicate Demographics on Applicant Prescreening***  
***...FUNCTIONALITY REMOVED...***

### ***B.73 Default Current Date for Vendor Complaints***

When an individual reports a Vendor to SPIRIT WIC Program for what they believe is a violation, a Complaint is filed against the Vendor. The Complaints dialog allows SPIRIT to add a Complaint to the Vendor Folder.

The business rule allows SPIRIT to indicate that the system should automatically default the current system date in the Date of Complaint masked edit box on the Complaints dialog. SPIRIT has decided that the current system date should be the default. Therefore The business rule will be set to Yes (Y) for SPIRIT.

Business Rule: Default Current Date for Vendor Complaints  
(VNDR\_COMPLAINT\_CURR\_DATE)

DFDD Section(s): Vendor, Chapter 11 – Penalties Assessed

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Default current system date for the Date of Complaint
N	Default nothing in the Date of Complaint

***B.74 Include Inactive Stamps in Vendor Search...FUNCTIONALITY  
REMOVED...***

***B.75 Use Previous Prices to Create New Vendor Price List ...FUNCTIONALITY  
REMOVED...***

### ***B.76 Redemption Change Report Limit***

The Redemption Change Report identifies Vendors with unusual fluctuations in the amount of their WIC redemptions. Any Vendor with a fluctuation in either the number or the value of food instruments redeemed that exceeds the percentage limit defined by SPIRIT (higher or lower) will be listed on the report.

The business rule allows SPIRIT to define the percentage limit that a Vendor must exceed to be included on the Redemption Change Report.

Business Rule: Redemption Change Report Limit (VNDR\_REDEMPCHANGE\_LIMIT)

DFDD Section(s): Vendor, Chapter 19, Vendor Reports

#### **Values Allowed**

Value	Result
0	Vendors with any fluctuation are included on the report
1 – 100	Vendors that exceed this percentage limit are included on the report

### ***B.77 Small Volume Vendors Report Threshold***

The Small Volume Vendors Report lists Vendors that had redemptions from fewer than the minimum number of different participants during the report month.

The business rule allows SPIRIT to define the minimum number of different participants for the Small Volume Vendors Report.

Business Rule: Small Volume Vendors Report Threshold  
(VNDR\_SMALLVOL\_THRESHOLD)

DFDD Section(s): Vendor, Chapter 19, Vendor Reports

#### **Values Allowed**

Value	Result
1	Only Vendor without any redemptions are included on the report
2 – 100	Vendors with redemptions from fewer than the this number of different participants are included on the report



### ***B.78 Low Variance Vendor Summary – Redeemed Food Instruments Threshold***

The Low Variance Vendor Summary identifies vendors who may be engaged in price fixing or have inadequate stock to allow normal brand selection by participants.

The business rule allows SPIRIT to define the minimum number of redeemed food instruments per food instrument type/vendor for the Low Variance Vendor Summary.

Business Rule: Low Variance Vendor Summary – Redeemed Food Instruments Threshold (VNDR\_LOWVAR\_MIN\_NUM\_FI)

DFDD Section(s): Vendor, Chapter 19, Vendor Reports

#### **Values Allowed**

Value	Result
1 – 999	Minimum number of redeemed food instruments for the Low Variance Vendor Summary

### ***B.79 Low Variance Vendor Summary – Redemption Price Percentage Threshold***

The Low Variance Vendor Summary identifies vendors who may be engaged in price fixing or have inadequate stock to allow normal brand selection by participants.

The business rule allows SPIRIT to define the minimum percentage difference between the highest and lowest redemption prices of the selected food instruments per food instrument type/vendor for the Low Variance Vendor Summary.

Business Rule: Low Variance Vendor Summary – Redemption Price Percentage Threshold (VNDR\_LOWVAR\_HI\_LOW\_PRICE\_DIFF)

DFDD Section(s): Vendor, Chapter 19, Vendor Reports

#### **Values Allowed**

Value	Result
1 – 100	Minimum percentage difference for the Low Variance Vendor Summary

### ***B.80 Include Redeemed Amount on Small Volume Vendors Report***

The Small Volume Vendors Report lists Vendors that had redemptions from fewer than the minimum number of different participants during the report month. The number of participants and the number of food instruments redeemed by the vendor during the report month are included on the report for each qualifying Vendor.

The business rule allows SPIRIT to indicate that the total dollar value of the food instruments redeemed by the vendor during the report month should also be included on the Small Volume Vendors Report. SPIRIT has decided that this column will be included on the Small Volume Vendors Report therefore The business rule will be set to Yes (Y) for SPIRIT.

Business Rule: Include Redeemed Amount on Small Volume Vendors Report  
(VNDR\_SMALLVOL\_TOTALREDEEM)

DFDD Section(s): Vendor, Chapter 19 – Vendor Reports

#### **Values Allowed**

Value	Result
Y	Include total dollar value of the food instruments redeemed on report
N	Do not include total dollar value of the food instruments redeemed on report

***B.81 Include Annual Training Roster Report ...FUNCTIONALITY REMOVED...***

***B.82 Include Action Dates Report ...FUNCTIONALITY REMOVED...***

***B.83 Include Group Training ...FUNCTIONALITY REMOVED...***

***B.84 Maximum Sanction Points before Disqualification ...FUNCTIONALITY REMOVED...***

### ***B.85 Peer Group Recalculations***

The mass Peer Group Recalculation function will perform a price recalculation for all Peer Groups.

The business rule allows SPIRIT to indicate that mass Peer Group pricing recalculation is allowed.

Business Rule: Peer Group Recalculations (PEERGROUPRECALCULATIONS)

DFDD Section(s): Vendor, Chapter 08 – Manage Peer Groups

#### **Values Allowed**

Value	Result
Y	Allow mass Peer Group Recalculations.
N	Do not allow mass Peer Group Recalculations.

### ***B.86 Pending Disqualification Duration***

A Vendor can be placed in a pending disqualification status before they are permanently disqualified.

The business rule sets the number of days that a Vendor can remain in a pending disqualification status. If the value of The business rule is greater than zero then SPIRIT allows a Vendor to be placed in a pending disqualification status.

Business Rule: Pending Disqualification Duration (PENDINGDISQUALIFICATION)

DFDD Section(s): Vendor, Chapter 11 – Penalties Assessed

#### **Values Allowed**

Value	Result
0	Pending Disqualification process is not used.
1 – 999	Pending Disqualification is used and number of days prior to a vendor being disqualified.

### ***B.87 End of Day Import of Bank Paid File***

The Bank Paid data file contains the paid information for all checks/food instruments that were presented to the bank for redemption. The Bank sends this file to the WIC system for the reconciliation of the food instruments.

The business rule allows SPIRIT to indicate that the End of Day Process will automatically import the Bank Paid data file.

Business Rule: End of Day Import of Bank Paid File  
(EOD\_BANKINGPAIDFILEIMPORT)

DFDD Section(s): Application Administration, Chapter 05 – Banking Files (ASCII)  
(EOD)

#### **Values Allowed**

Value	Result
Y	Automatically import the Bank Paid file during End of Day
N	Do not import the Bank Paid file during End of Day

### ***B.88 End of Day Export of Bank Price File***

The Bank Price file contains the pricing of the food instruments for each of the Vendor peer groups. The Bank uses the information in this file to set its maximum prices.

The business rule allows SPIRIT to indicate that the End of Day Process will automatically export the Bank Price data file.

Business Rule: End of Day Export of Bank Price File  
(EOD\_BANKINGPRICEFILEEXPORT)

DFDD Section(s): Application Administration, Chapter 05 – Banking Files (ASCII)  
(EOD)

#### **Values Allowed**

Value	Result
Y	Automatically export the Bank Price file during End of Day
N	Do not export the Bank Price file during End of Day



### ***B.89 End of Day Export of Bank Stamp File***

The Bank Stamp data file contains the vendor stamp information for each of the vendors in SPIRIT WIC system. The Bank uses the information in this file to determine which vendor stamps are valid.

The business rule allows SPIRIT to indicate that the End of Day Process will automatically export the Bank Stamp data file.

Business Rule: End of Day Export of Bank Stamp File  
(EOD\_BANKINGSTAMPFILEEXPORT)

DFDD Section(s): Application Administration, Chapter 05 – Banking Files (ASCII)  
(EOD)

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Automatically export the Bank Stamp file during End of Day
N	Do not export the Bank Stamp file during End of Day

### ***B.90 End of Day Export of Bank Vendor File***

The Bank Vendor data file contains the information that the Bank requires for each of the vendors. The Bank uses the information in this file to determine the peer group for each vendor.

The business rule allows SPIRIT to indicate that the End of Day Process will automatically export the Bank Vendor data file.

Business Rule: End of Day Export of Bank Vendor File  
(EOD\_BANKINGVENDORFILEEXPORT)

DFDD Section(s): Application Administration, Chapter 05 – Banking Files (ASCII)  
(EOD)

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Automatically export the Bank Vendor file during End of Day
N	Do not export the Bank Vendor file during End of Day

### ***B.91 End of Day Export of Bank Issuance File***

The Bank Issuance data file contains the information that the Bank requires for each of the checks that were issued to the WIC participants. The Bank can use the information in this file to reconcile their redemption information against the WIC issuance information.

The business rule allows SPIRIT to indicate that the End of Day Process will automatically export the Bank Issuance data file.

Business Rule: End of Day Export of Bank Issuance File  
(EOD\_BANKINGISSUANCEFILEEXPORT)

DFDD Section(s): Application Administration, Chapter 03 – End of Day Processes

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Automatically export the Bank Issuance file during End of Day
N	Do not export the Bank Issuance file during End of Day

### ***B.92 End of Day Export of Bank Stop Payment File***

The Bank Stop Payment data file contains the information that the Bank requires for each of the checks that were issued to the WIC participants and should not be paid.

The business rule allows SPIRIT to indicate that the End of Day Process will automatically export the Bank Stop Payment data file.

Business Rule: End of Day Export of Bank Stop Payment File  
(EOD\_BANKINGSTOPPAYFILEEXPORT)

DFDD Section(s): Application Administration, Chapter 03 – End of Day Processes

#### **Values Allowed**

Value	Result
Y	Automatically export the Bank Stop Payment file during End of Day
N	Do not export the Bank Stop Payment file during End of Day

### ***B.93 End of Day Pending Vendor Disqualification***

SPIRIT can enter a future date in the disqualification date for a Vendor. The Pending Disqualification function in End of Day will automatically disqualify the Vendor on that date. The business rule allows SPIRIT to indicate that the End of Day Process will run the Pending Disqualification function.

Business Rule: End of Day Pending Vendor Disqualification  
(EOD\_PROCESSPENDINGDISQUALIFICATION)

DFDD Section(s): Application Administration, Chapter 03 – End of Day Processes

#### **Values Allowed**

Value	Result
Y	Run the Pending Vendor Disqualification function during End of Day.
N	Do not run the Pending Vendor Disqualification function during End of Day.

### ***B.94 End of Day Sanction Points Process***

Violation sanction points are applied against a Vendor for a specified period of time (number of days). When the time period has expired the sanction points can be removed automatically from the Vendor history. The business rule allows SPIRIT to indicate that the End of Day Process will run the function that automatically remove all expired sanction points.

Business Rule: End of Day Sanction Points Process  
(EOD\_PROCESSSANCTIONPOINTS)

DFDD Section(s): Application Administration, Chapter 03 – End of Day Processes

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Run the Sanction Points Process during End of Day.
N	Do not run the Sanction Points Process during End of Day.

### ***B.95 Use Disqualification Formula***

The business rule allows SPIRIT to indicate that a specific formula is used to determine when a Vendor is disqualified. This rule works in conjunction with the MAX\_SANCTION\_POINTS business rule that was described earlier in this document.

Business Rule: Use Disqualification Formula (USE\_DISQUALIFICATION\_FORMULA)

DFDD Section(s): Vendor, Chapter 11 – Penalties Assessed

#### **Values Allowed**

Value	Result
Y	Disqualification formula is used to disqualify vendors
N	Disqualification formula is not used to disqualify vendors

### ***B.96 Census Tract***

Along with the Vendor address, the Vendor Management module of the SPIRIT WIC system can also record the Census Tract of the Vendor on the Page 1 sub-tab of the Demographics tab in the Vendor folder.

The business rule allows SPIRIT to indicate if the Census Tract will be enabled in the Vendor Management module of the SPIRIT WIC system.

Business Rule: Census Tract (CENSUSTRACT)

DFDD Section(s): Vendor, Chapter 7 – Vendor Folder

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Enable Census Tract feature.
N	Disable Census Tract feature.



***B.97 Compliance Buys ...FUNCTIONALITY REMOVED...***

***B.98 Compliance Buy List of Checks ...FUNCTIONALITY REMOVED...***

***B.99 Compliance Buy Check Returned to State ...FUNCTIONALITY REMOVED...***

***B.100 Vendor Probation ...FUNCTIONALITY REMOVED...***

***B.101 Vendor Reinstate ...FUNCTIONALITY REMOVED...***

***B.102 Vendor Stamp – Returned ...FUNCTIONALITY REMOVED...***

***B.103 Terminate Stamp ...FUNCTIONALITY REMOVED...***

***B.104 Log an Application as Incomplete ...FUNCTIONALITY REMOVED...***

### ***B.105 Vendor Stamp – More than One Stamp Number***

The Vendor Management module of the SPIRIT WIC system allows the issuance of a stamp number to each Vendor. The application provides an optional feature to allow the issuance of more than one stamp number to a Vendor.

The business rule allows SPIRIT to indicate that a Vendor can be issued more than one stamp number.

Business Rule: More than One Vendor Stamp Number  
(MORETHAN1VENSTAMPNBR)

DFDD Section(s): Vendor, Chapter 12 – Vendor Stamp

#### **Values Allowed**

Value	Result
Y	Allow issuance of multiple stamp numbers to a Vendor
N	Allow issuance of only one stamp number to a Vendor

### ***B.106 Pharmacy Wholesaler***

The Vendor Management module of the SPIRIT WIC system can record a Grocery Wholesaler and a Milk Wholesaler for each Vendor. The application provides an optional feature to eliminate the Milk Wholesaler and in its place record a Pharmacy Wholesaler.

The business rule allows SPIRIT to indicate that the Pharmacy Wholesaler should be used in place of the Milk Wholesaler.

Business Rule: Pharmacy Wholesaler (PHARMACYWHOLESALE)

DFDD Section(s): Vendor, Chapter 04 – Vendor Folder

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Replace Milk Wholesaler with Pharmacy Wholesaler
N	Do not use Pharmacy Wholesaler feature.

### ***B.107 Vendor Stamp Number Length***

The Vendor Management module of the SPIRIT WIC system requires SPIRIT to specify the length of the Vendor stamp number.

The business rule indicates the Vendor stamp number length.

Business Rule: Stamp Number Length (STAMPNUMBERLENGTH)

DFDD Section(s): Vendor, Chapter 12 – Vendor Stamp

#### **Values Allowed**

Value	Result
1 – 7	Length of Vendor Stamp Number

### ***B.108 Vendor Stamp Number – Numeric Only***

The Vendor Management module of the SPIRIT WIC system requires SPIRIT to specify if the Vendor stamp number can only contain numbers, or the stamp number can include alphabetic characters as well as numbers.

The business rule indicates if the Vendor stamp number may only contain numbers.

Business Rule: Stamp Number Numeric (STAMPNUMBERNUMERIC)

DFDD Section(s): Vendor, Chapter 12 – Vendor Stamp

#### **Values Allowed**

Value	Result
Y	Stamp number contains only numbers.
N	Stamp number contains numbers and alphabetic characters.

### ***B.109 Vendor ID – Numeric Only***

The Vendor Management module of the SPIRIT WIC system requires SPIRIT to specify if the Vendor ID can only contain numbers, or the ID can include alphabetic characters as well as numbers.

The business rule indicates if the Vendor ID may only contain numbers.

Business Rule: Vendor ID Numeric Only (VendorID\_Numeric)

DFDD Section(s): Vendor, Chapter 03 – Entry of New Applicants

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Vendor ID contains only numbers.
N	Vendor ID contains numbers and alphabetic characters.

### ***B.110 Vendor ID – State Assigned***

The Vendor Management module of the SPIRIT WIC system requires SPIRIT to specify if the Vendor ID will automatically be assigned by the system or SPIRIT will manually assign the Vendor ID.

The business rule indicates if SPIRIT will manually assign the Vendor ID.

Business Rule: Vendor ID State/District Assigned (VENDORID\_STATE\_ASSIGNED)

DFDD Section(s): Vendor, Chapter 03 – Entry of New Applicants

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	SPIRIT manually assigns vendor ID.
N	Vendor ID is automatically assigned by the system.

### ***B.111 Vendor ID Length***

The Vendor Management module of the SPIRIT WIC system requires SPIRIT to specify the length of the Vendor ID.

The business rule indicates the Vendor ID length.

Business Rule: Vendor ID Length (VendorIDLength)

DFDD Section(s): Vendor, Chapter 03 – Entry of New Applicants

#### **Values Allowed**

Value	Result
1 – 6	Length of Vendor ID



***B.112 Food Instruments Redeemed within 85% of the Maximum Allowed Report ...FUNCTIONALITY REMOVED...***

***B.113 Food Instruments Redeemed within \$5.00 of the Maximum Allowed Report ...FUNCTIONALITY REMOVED...***

***B.114 Vendor Summary Detail ...FUNCTIONALITY REMOVED...***

### ***B.115 Save Electronic Copy of Vendor Letters***

The Vendor Management system automatically generates letters and allows the user to print letters on demand. The system can automatically save an electronic copy of each generated letter.

The business rule allows SPIRIT to indicate that the system should automatically save an electronic copy of each Vendor letter that is generated.

Business Rule: Save Electronic Copy of Vendor Letters (SaveVendorLetters)

DFDD Section(s): Vendor, Chapter 20 – Vendor Form Letters

#### **Values Allowed**

Value	Result
Y	Automatically save an electronic copy of each Vendor letter
N	Do not save an electronic copy of each Vendor letter

***B.116 Special Vendor Training ...FUNCTIONALITY REMOVED...***

***B.117 Include Complaint Type Description on Vendor Profile Report  
...FUNCTIONALITY REMOVED...***

***B.118 Maintain Milk Wholesaler ...FUNCTIONALITY REMOVED...***

***B.119 Maintain Peer Groups ...FUNCTIONALITY REMOVED...***

***B.120 Maintain Pharmacy Wholesaler ...FUNCTIONALITY REMOVED...***

### ***B.121 Reinstate Vendor Stamp***

When a Vendor has been reinstated, the Vendor Stamp also needs to be reinstated at the same time.

The business rule allows the user to reinstate the Vendor stamp at the time of adding the Reinstate follow-up activity for a Vendor.

Business Rule: Reinstate Vendor Stamp (ReinstateVendorStamp)

DFDD Vendor, Chapter 06 – Reinstate

#### **Values Allowed**

Value	Result
Y	Enable Reinstate Vendor Stamp check box on Reinstate dialog
N	Disable Reinstate Vendor Stamp check box on Reinstate dialog

***B.122 New Vendor Monitoring Description ...FUNCTIONALITY REMOVED...***

***B.123 Interactive Training Enabled ...FUNCTIONALITY REMOVED...***

### ***B.124 Annual Training Enabled***

The system provides and Event and Follow-up activity to allow the user to add Annual Training Scheduled and Annual Training Attended to a Vendor.

The business rule allows this Event and Follow-up activity to be displayed and enabled as "Annual Training".

Business Rule: Annual Training Enabled (AnnualTrainingEnabled)

DFDD Vendor, Chapter 18 – Vendor Training

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Display and enable Annual Training Event and Follow-up activity
N	Annual training will be hidden

***B.125 New Vendor Training Enabled ...FUNCTIONALITY REMOVED...***

***B.126 Shared Local Clinics ...FUNCTIONALITY REMOVED...***

***B.127 Include Terminated Vendor on Vendor Listing Reports  
...FUNCTIONALITY REMOVED...***

### ***B.128 Display Refer to Breastfeeding Peer Counselor***

When the Diet Intake panel is displayed, the checkbox to display "Refer to Breastfeeding Peer Counselor" may or may not be included in the panel.

The business rule allows SPIRIT to display or not display the check box and associated text for "Refer to Breastfeeding Peer Counselor"

Business Rule: Display "Refer to Breastfeeding Peer Counselor"  
(DspReferToBFPeerCounselor)

DFDD Section(s): Clinic, Chapter 10 – Certification Guided Script, Diet Intake.

Common Interface Panels, Chapter J – Diet Intake

#### **Values Allowed**

Value	Result
Y	Enable the display of "Refer to Breastfeeding Peer Counselor"
N	Disable the display of "Refer to Breastfeeding Peer Counselor"



***B.129 Generate and Send Appointment Reminder E-mails ...FUNCTIONALITY REMOVED...***

***B.130 Display Print for Radio Button Group ...FUNCTIONALITY REMOVED...***

***B.131 Display Print for Radio Button Group ...FUNCTIONALITY REMOVED...***

### ***B.132 Display Checks Not Eligible Messages Only for Children under 5***

When the Issue Checks panel is invoked, the checks not eligible messages may not be displayed for participants over the age of five (5).

The business rule allows SPIRIT to display or not display the messages that are invoked when the Issue Checks is invoked for children under the age of 5.

Business Rule: Display Checks Not Eligible Messages Only for Children under 5  
(DspChildrenUnder5ChecksNotEligibleMsgs)

DFDD Section(s): Clinic, Chapter 09 – Participant Folder.

#### **Values Allowed**

Value	Result
Y	Enable the display of the Checks Not Eligible Messages Only for Children under 5
N	Disable the display of the Checks Not Eligible Messages Only for Children under 5

### ***B.133 Use Two Most Recent Measurements in Calculating Risk Factor 133 for Pregnant Women***

When risk factors are assigned, risk factor 133 may be assigned using two different formulas for pregnant women.

The business rule allows SPiRiT to have risk factor 133 calculated by a formula that uses the pregnant woman's two most recent weight measurement.

Business Rule: Use Two Most Recent Measurements in Calculation Risk Factor 133 for Pregnant Women

(UseTwoMostRecentMeasurementsRF133P)

DFDD Section(s): Appendix, Appendix D – Risk Factor Matrix.

#### **Values Allowed**

Value	Result
Y	<p>If business rule UseTwoMostRecentMeasurementsRF133P= 'Y' then the formula is as follows:</p> <p>The system will assign this risk factor to pregnant women (current pregnancy) when a single baby is expected and the average weight gained during the pregnancy is <math>\geq 7</math> lbs per month.</p> <p>The average weight gained is calculated using the weight difference between the two most recent anthropometric contacts for the woman, averaged by the number of months between the two contacts.</p>
N	<p>If business rule UseTwoMostRecentMeasurementsRF133P= 'N' then the formula is as follows:</p> <p>The system will assign this risk factor to pregnant women (current pregnancy) when a single baby is expected and the average weight gained during the pregnancy is <math>\geq 7</math> lbs per month.</p> <p>The average weight gained is calculated using the weight difference between the pre-pregnancy weight (PREGNANCY.PrePregWeight) and the weight (lbs &amp; oz) of the most recent anthropometric contact for the woman, averaged by the number of months between the LMP Date (PREGNANCY.LMPStart) and the date of the most recent anthropometric contact for the woman.</p>

**B.134 Auto-assign Risk Factor 601 to Breastfeeding Women**

**...FUNCTIONALITY REMOVED...**

**B.135 Auto-assign Risk Factor 701 to Infants ...FUNCTIONALITY REMOVED...**

**B.136 Auto-assign Risk Factor 702 to Infants ...FUNCTIONALITY REMOVED...**

**B.137 Exclusively Breastfed Infants on the Check Pickup Report**

**...FUNCTIONALITY REMOVED...**

**B.138 Change Year and Report Type to Date Range From and To on the Breastfeeding Discontinuance Report Dialog ...FUNCTIONALITY REMOVED...**

**B.139 Limit Available Group Education Topics to the WIC Category of the Participant ...FUNCTIONALITY REMOVED...**

**B.140 Limit Available Individual Education Topics to the WIC Category of the Participant ...FUNCTIONALITY REMOVED...**

**B.141 Set Organizations as Active or Inactive ...FUNCTIONALITY REMOVED...**

**B.142 Include Breastfeeding Women Peer Counselor Contacts Report**

**...FUNCTIONALITY REMOVED...**

**B.143 Change Vendor Enrolled to Authorized ...FUNCTIONALITY REMOVED...**

**B.144 Ineligibility Summary Report Date Range ...FUNCTIONALITY REMOVED...**

**B.145 Include Peer Counselor Breastfeeding Contact Report**

**...FUNCTIONALITY REMOVED...**

**B.146 Include Peer Counselor Prenatal Contact Report ...FUNCTIONALITY REMOVED...**

### ***B.147 End of Day Export of Dual Participation File***

The external dual participation flat file contains the information that an external system requires to perform dual participation checking. The file contains participant demographic and redemption information.

The business rule allows SPIRIT to indicate that the End of Month process will automatically generate the external dual participation data file and End of Day will automatically transmit it to an external system based on the EOD\_DUALPARTICIPATIONTRANSMETHOD business rule.

Business Rule: End of Day Export of Dual Participation File  
(EOD\_EXTERNALDUALPARTICIPATION)

DFDD Section(s): Application Administration, Chapter 03 – End of Day Processes and Chapter 04 – End of Month Processes

#### **Values Allowed**

Value	Result
Y	Automatically generate the external dual participation file during the End of Month process and transmit it during End of Day based on the EOD_DUALPARTICIPATIONTRANSMETHOD business rule.
N	Do not generate the external dual participation file during the End of Month process and transmit it during End of Day.

***B.148 End of Day Dual Participation File Export Method ...FUNCTIONALITY REMOVED...***

***B.149 Direct Editing of the Vendor Folder Price Survey Grid ...FUNCTIONALITY REMOVED...***

***B.150 Change Nutrition Education Contacts Display Tree View Control Title ...FUNCTIONALITY REMOVED...***

***B.151 Allow Modification of Peer Counselor Referrals ...FUNCTIONALITY REMOVED...***

***B.152 Allow Deletion of Peer Counselor Referrals ...FUNCTIONALITY REMOVED...***

***B.153 Allow Addition of Peer Counselor Referrals ...FUNCTIONALITY REMOVED...***

***B.154 Include Contact Type on Add/Edit Breastfeeding Peer Counselor Contact ...FUNCTIONALITY REMOVED...***

***B.155 Allow CPA-determined Follow-up Information on Nutrition Education ...FUNCTIONALITY REMOVED...***

### ***B.156 Only Require Issuance Frequency on CPA-determined Follow-up***

The CPA-determined Follow-up dialog allows the user to specify follow-up information for the participant.

The business rule allows SPIRIT to indicate that the Issuance Frequency is the only required field when entering CPA-determined follow-up information for a participant.

Business Rule: Only Require Issuance Frequency on CPA-determined Follow-up  
(CPA\_FOLLOWUP\_REQUIRE\_ISSUANCEFREQ\_ONLY)

DFDD Section(s): Common Interface Panels, Chapter O – CPA-determined Follow-up

#### **Values Allowed**

Value	Result
Y	Only the Issuance Frequency is required on the CPA-determined Follow-up dialog to add a follow-up.
N	All fields on the CPA-determined Follow-up dialog are required to add a follow-up.

***B.157 Include Breastfeeding Summary Report ...FUNCTIONALITY REMOVED...***

***B.158 Include Breastfeeding Initiation Report ...FUNCTIONALITY REMOVED...***



### ***B.159 Create a General Note for Participants Receiving Checks by Mail***

The Generate Address Label for Checks dialog allows the user to generate an address label for the household of the participant(s) who will receive their checks by mail. The business rule allows SPIRIT to specify that a general note will be created automatically in the Participant Folder whenever address labels are generated for the household of the participant(s) who will receive their checks by mail.

Business Rule: Create a General Note for Participants Receiving Checks by Mail  
(CreateGeneralNoteWhenMailingChecks)

DFDD Section(s): Clinic Chapter 11 – Food Instrument Production

#### **Values Allowed**

Value	Result
Y	Allow SPIRIT to automatically create a general note when printing address labels for participants who receive their checks by mail.
N	Do not allow SPIRIT to automatically create a general note when printing address labels for participants who receive their checks by mail..

***B.160 Maintain State Agency High Risk Criteria ...FUNCTIONALITY  
REMOVED...***

### ***B.161 Auto-select the WIC Category upon Date of Birth Entry***

When the Date of Birth is entered on the Applicant Prescreening window or on the Demographics Page 1 sub-tab in the Participant Folder or the Certification Guided Script, the system performs a calculation on the participant's birth date.

The business rule allows SPIRiT to indicate that if the Date of Birth is entered for an infant or a child, the WIC Category drop-down list will automatically be changed to Infant or Child.

Business Rule: Auto-select the WIC Category upon Date of Birth Entry  
(AUTOWICCATEGORY)

DFDD Section(s): Clinic Chapter 07 – Initial Contact; Common Interface Panels  
Chapter A – Demographic Information Panels;

#### **Values Allowed**

Value	Result
Y	Allow SPIRiT to automatically select the WIC Category when the date of birth is entered for an infant or a child.
N	Do not allow SPIRiT to automatically create a general note when printing address labels for participants who receive their checks by mail.

### ***B.162 Indicate Marked Lost/Stolen Checks on the Checks History Tab***

The Checks History tab of the Participant Folder allows the user to view the checks issued to the participant at any Clinic affiliated with the local agency administrative server.

The business rule allows SPiRiT to indicate that checks that were marked as lost or marked as stolen will be highlighted on the Checks History tab by placing red bolded text indicating that the check was **"\*Marked Lost\*"** or **"\*Marked Stolen\*"** in the check node of the Checks Display tree view.

Business Rule: Indicate Marked Lost/Stolen Checks on the Checks History Tab (EmphasizeMarkedLostStolenChecksOnChecksHistoryTab)

DFDD Section(s): Clinic Chapter 09 – Participant Folder

#### **Values Allowed**

Value	Result
Y	Allow SPiRiT to indicate that checks that were marked as lost or stolen on the Checks History tab in the Participant Folder.
N	Do not allow SPiRiT to indicate that checks that were marked as lost or stolen on the Checks History tab in the Participant Folder.

### ***B.163 Display Alerts for Participants Certified with Pending ID Proof***

**...FUNCTIONALITY REMOVED...**

### ***B.164 Show the Clinic Name in the Participant List Title Bar ...FUNCTIONALITY REMOVED...***

### ***B.165 Default Date Breastfeeding Verified to the Child's Birth Date***

**...FUNCTIONALITY REMOVED...**

### ***B.166 Default Date Supplemental Feeding Began to the Child's Birth Date***

**...FUNCTIONALITY REMOVED...**

### ***B.167 Default Date Solids Were Introduced to the Child's Birth Date***

**...FUNCTIONALITY REMOVED...**

### ***B.168 Display a Participant's WIC Category on the Risk Factors Panel***

**...FUNCTIONALITY REMOVED...**

### ***B.169 Increase the Maximum Allowable Weight for Children to 200 Pounds***

**...FUNCTIONALITY REMOVED...**

### ***B.170 Display Unattended Education Classes in the Missed Appointments Follow-up Report***

The Missed Appointments Follow-up Report only displays missed appointments.

The business rule allows SPIRIT to include unattended nutrition education classes in the Missed Appointments Follow-up Report.

Business Rule: Display Unattended Education Classes in the Missed Appointments Follow-up Report (DSP\_CLASSES\_IN\_MISSED\_APT\_FOLLWUP)

DFDD Section(s): Clinic Chapter 08 – Appointment Scheduling

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Allow SPIRIT to include unattended nutrition education classes in the Missed Appointments Follow-up Report.
N	Do not allow SPIRIT to include unattended nutrition education classes in the Missed Appointments Follow-up Report.

***B.171 Allow Documents to be Scanned, Reassigned, and Deleted for a Participant ...FUNCTIONALITY REMOVED...***

***B.172 Allow the User to Specify the Number of Times a VOC Document Can Be Printed ...FUNCTIONALITY REMOVED...***

***B.173 Create a General Note when a VOC Document is Printed ...FUNCTIONALITY REMOVED...***

***B.174 Maintain Violations ...FUNCTIONALITY REMOVED...***

***B.175 Maintain Complaint Types ...FUNCTIONALITY REMOVED...***

***B.176 Maintain Residency Proofs ...FUNCTIONALITY REMOVED...***

***B.177 Maintain Education Methods ...FUNCTIONALITY REMOVED...***

***B.178 Maintain Education Types ...FUNCTIONALITY REMOVED...***

***B.179 Maintain Individual Contact Types ...FUNCTIONALITY REMOVED...***

***B.180 Maintain Breastfeeding Peer Counselor Contact Discussion Topics ...FUNCTIONALITY REMOVED...***

***B.181 Maintain Consigned Breastpump Dispositions ...FUNCTIONALITY REMOVED...***

### ***B.182 VENA Contact Information Requirement***

The VENA Contact interface allows the user to view, add, edit, and delete VENA contact information. This interface can be found on the VENA tab of the Participant Folder as well as the VENA panel from within the Certification Guided Script.

The business rule allows SPIRIT to indicate that VENA contact information is required during a certification attempt for all WIC statuses.

Business Rule: VENA Contact Information Requirement (VENAISREQUIRED)

DFDD Section(s): Clinic, Chapter 10 – Certification Guided Script

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Enable VENA Contact Information Requirement during Certification.
N	Disable VENA Contact Information Requirement during Certification.

### ***B.183 Confirm Appointment Dialog Enabled***

The Confirm Appointment dialog allows SPIRIT users to display participant contact information for participants when confirming appointments.

The business rule allows SPIRIT to indicate if the Confirm Appointment dialog should be displayed when the Confirm button is selected on the View Appointments for Date window.

Business Rule: Confirm Appointment Dialog Enabled  
(APT\_CONFIRMDIALOGENABLED)

DFDD Section(s): Clinic Chapter 08 – Appointment Scheduling

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Enable Confirm Appointment dialog.
N	Disable Confirm Appointment dialog.



***B.184 Allow Generation of the Participation vs. Enrollment Monthly Report in  
Clinic ...**FUNCTIONALITY REMOVED**...***

### ***B.185 Attained Age in Months to Begin Infant Blood Work***

Infants are required to have blood work drawn by their first birthday. Prior to that day, no blood work is required. To ensure that the blood work is collected in time, a CPA alert is generated after the infant reaches a specified age in months. The alert is triggered when the participant's folder is opened and when the participant is toggled on-site. The alert reminds the user that blood work can be collected and that the parent or guardian should be informed of the need to have blood work collected before the infant's first birthday.

The business rule allows SPIRIT to specify the age in months after which a CPA alert should be generated for infants on a tri-monthly issuance cycle who do not have blood work recorded in the system.

Business Rule: Attained Age in Months to Begin Infant Blood Work  
(AgeInMonthsToStartInfantBloodwork)

DFDD Section(s): Common Interface Panels, Chapter F – CPA Review

#### **Values Allowed**

Value	Result
0-9	The age in months to start blood work, triggering a CPA alert to remind the user that blood work can be collected.

### ***B.186 Agency and Service Site Field Length***

The length of agency and clinic IDs can change for each WIC client. The system requires a method by which to manage the length of these values.

The business rule allows SPIRIT to specify the length in characters for agency and service site ID values.

Business Rule: Agency and Service Site Field Length (AGENCY\_SITE\_LENGTH)

DFDD Section(s):

- Application Administration, Chapter 09 – Reference Utility
  - Update Agency Dialog
  - Update Clinic Dialog

#### **Values Allowed**

Value	Result
0-9	The maximum length for agency and service site ID values.

### ***B.187 Enable Farmers Market Vendor Functionality***

The use of farmers markets within a WIC program changes with each client. The system requires a method by which to turn farmers market functionality within the Vendor Management module of the SPIRIT WIC system on and off.

The business rule allows SPIRIT to turn farmers market functionality within the Vendor Management module of the SPIRIT WIC system on and off

Business Rule: Enable Farmers Market Vendor Functionality (AllowFMVendors)

DFDD Section(s):

- Vendor Management, Chapter 03 – Entry of New Applicants
  - Entry of New Applicants
- Vendor Management, Chapter 04 – Vendor Folder
  - Demographics Tab – Page 1 Sub-tab
  - Demographics Tab – Page 2 Sub-tab
  - Demographics Tab – Page 3 Sub-tab
- Vendor Management, Chapter 09 – Application Wizard
  - Sole Ownership Business Information
  - Sole Ownership Owner Information
  - Partnership Business Information
  - Corporation Business Information
  - Corporation Information
  - Commissary Business Information
  - Store Information
  - Miscellaneous Information

### **Values Allowed**

Value	Result
Y	Enables Farmers Market Vendor Functionality. Farmers Market vendors can be added through the Vendor Management module.
N	Disables Farmers Market Vendor Functionality. Farmers Market vendors cannot be added through the Vendor Management module.

### ***B.188 Enable System Generated Appointment Reminder E-mails***

The SPRIT system has the ability to generate group education class reminder e-mail notices for a WIC program as part of the End of Day process. The end of day process checks a certain number of days ahead for appointments. It automatically generates and sends e-mails to participants with appointments on the specified future date who have provided e-mail addresses (stored in the participant's folder).

The business rule allows SPIRIT to configure End of Day to generate and send appointment reminder e-mail notices for group education classes.

Business Rule: Enable System Generated Appointment Reminder E-mails  
(APT\_REMINDEREMAILENABLED)

DFDD Section(s):

- Application Administration, Chapter 03 – End of Day Processes
  - Generate E-mails to All Participants with Appointments on a Future Date
  - Appointment Reminder E-mail (Output)
- Application Administration, Chapter 09 – Reference Utility
  - Update Education Topic Dialog
- Application Administration, Chapter 02 – Build Master Calendar
  - Add Appointment Type
  - Edit Appointment Type

#### **Values Allowed**

Value	Result
Y	Enables group education class reminder e-mail notices to be generated as part of End of Day.
N	Disables group education class reminder e-mail notices from being generated as part of End of Day.

### ***B.189 Log System Generated Appointment Reminder E-mails***

The SPIRIT system has the ability to log the group education appointment reminder e-mail details in the process log for the End of Day process. This business rule is tied to the *Enable System Generated Appointment Reminder E-mails* business rule documented above and serves no purpose if said business rule is set to 'N'.

The business rule allows SPIRIT to log or not log the appointment reminder e-mail details in the end of day process log.

Business Rule: Generate and Send Appointment Reminder E-mails  
(APT\_REMINDERLOGDETAILSENABLED)

DFDD Section(s): Application Administration, Chapter 03 – End of Day Processes.

#### **Values Allowed**

Value	Result
Y	Enable the logging of appointment reminder e-mail details in end of day process log.
N	Disable the logging of appointment reminder e-mail details in end of day process log.

### ***B.190 Enable Weekly View Option on Schedule Appointments Dialog***

The SPRIT system has the ability to display appointment scheduling information by the week in the Monthly Calendar control on the Schedule Appointment for Household dialog.

The business rule allows SPRIT to enable the View Calendar By radio button group on the Schedule Appointment for Household dialog.

Business Rule: Enable Weekly View Option on Schedule Appointments Dialog  
(APT\_WEEKVIEWENABLED)

DFDD Section(s):

- Clinic, Chapter 08 – Appointment Scheduling
  - Schedule Appointment for Household

#### **Values Allowed**

Value	Result
Y	Enables the View Calendar By radio button group on the Schedule Appointment for Household dialog.
N	Disables the View Calendar By radio button group on the Schedule Appointment for Household dialog.

### ***B.191 Maximum Days for Quarter Prorated Food Package – Breastfeeding***

The SPRIT system has the ability to control the size of a Breastfeeding participant's prorated food package by specifying the maximum number of day's difference between the Last Date to Use (LDTU) and First Date to Use (FDTU) that a quarter food package proration can be used. If the difference between the LDTU and FDTU is greater than the value specified, the participant receives a half prorated food package.

The business rule allows SPIRIT to specify the maximum number of days that a food package can be prorated at a quarter for a Breastfeeding participant.

Business Rule: Maximum Days for Quarter Prorated Food Package – Breastfeeding (B\_MAX\_DAYS\_QUARTER\_PACKAGE)

DFDD Section(s):

- Clinic, Chapter 11 – Food Instrument Production
  - Issue Checks for Participants of On-site Households (Process)

#### **Values Allowed**

Value	Result
1-99	The maximum number of days that a food package can be prorated at a quarter for a Breastfeeding participant.



### ***B.192 Maximum Days for Half Prorated Food Package – Breastfeeding***

The SPIRIT system has the ability to control the size of a Breastfeeding participant's prorated food package by specifying the maximum number of day's difference between the Last Date to Use (LDTU) and First Date to Use (FDTU) that a half food package proration can be used. If the difference between the LDTU and FDTU is greater than the value specified, the participant receives a three-quarter food package.

The business rule allows SPIRIT to specify the maximum number of days that a food package can be prorated at one-half for a Breastfeeding participant.

Business Rule: Maximum Days for Half Prorated Food Package – Breastfeeding  
(B\_MAX\_DAYS\_HALF\_PACKAGE)

DFDD Section(s):

- Clinic, Chapter 11 – Food Instrument Production
  - Issue Checks for Participants of On-site Households (Process)

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
1-99	The maximum number of days that a food package can be prorated at one-half for a Breastfeeding participant.

### ***B.193 Maximum Days for Three-quarter Prorated Food Package – Breastfeeding***

The SPRIT system has the ability to control the size of a Breastfeeding participant's prorated food package by specifying the maximum number of day's difference between the Last Date to Use (LDTU) and First Date to Use (FDTU) that a three-quarter food package proration can be used. If the difference between the LDTU and FDTU is greater than the value specified, the participant receives a full food package.

The business rule allows SPIRIT to specify the maximum number of days that a food package can be prorated at three-quarters for a Breastfeeding participant.

Business Rule: Maximum Days for Three Quarter Package for a WIC Status of Breastfeeding (B\_MAX\_DAYS\_THREE\_QUARTER\_PACKAGE)

DFDD Section(s):

- Clinic, Chapter 11 – Food Instrument Production
  - Issue Checks for Participants of On-site Households (Process)

#### **Values Allowed**

Value	Result
1-99	The maximum number of days that a food package can be prorated at three-quarters for a Breastfeeding participant.

### ***B.194 Maximum Days for Quarter Prorated Food Package – Non-breastfeeding***

The SPRIT system has the ability to control the size of a Non-breastfeeding participant's prorated food package by specifying the maximum number of day's difference between the Last Date to Use (LDTU) and First Date to Use (FDTU) that a quarter food package proration can be used. If the difference between the LDTU and FDTU is greater than the value specified, the participant receives a half prorated food package.

The business rule allows SPIRIT to specify the maximum number of days that a food package can be prorated at a quarter for a Non-breastfeeding participant.

Business Rule: Maximum Days for Quarter Prorated Food Package – Non-breastfeeding (N\_MAX\_DAYS\_QUARTER\_PACKAGE)

DFDD Section(s):

- Clinic, Chapter 11 – Food Instrument Production
  - Issue Checks for Participants of On-site Households (Process)

#### **Values Allowed**

Value	Result
1-99	The maximum number of days that a food package can be prorated at a quarter for a Non-breastfeeding participant.

### ***B.195 Maximum Days for Half Prorated Food Package – Non-breastfeeding***

The SPRIT system has the ability to control the size of a Non-breastfeeding participant's prorated food package by specifying the maximum number of day's difference between the Last Date to Use (LDTU) and First Date to Use (FDTU) that a half food package proration can be used. If the difference between the LDTU and FDTU is greater than the value specified, the participant receives a three-quarter food package.

The business rule allows SPIRIT to specify the maximum number of days that a food package can be prorated at one-half for a Non-breastfeeding participant.

Business Rule: Maximum Days for Half Prorated Food Package – Non-breastfeeding (N\_MAX\_DAYS\_HALF\_PACKAGE)

DFDD Section(s):

- Clinic, Chapter 11 – Food Instrument Production
  - Issue Checks for Participants of On-site Households (Process)

#### **Values Allowed**

Value	Result
1-99	The maximum number of days that a food package can be prorated at one-half for a Non-breastfeeding participant.

### ***B.196 Maximum Days for Three-quarter Prorated Food Package – Non-breastfeeding***

The SPRIT system has the ability to control the size of a Non-breastfeeding participant's prorated food package by specifying the maximum number of day's difference between the Last Date to Use (LDTU) and First Date to Use (FDTU) that a three-quarter food package proration can be used. If the difference between the LDTU and FDTU is greater than the value specified, the participant receives a full food package.

The business rule allows SPIRIT to specify the maximum number of days that a food package can be prorated at three-quarters for a Non-breastfeeding participant.

Business Rule: Maximum Days for Three Quarter Package for a WIC Status of Non-breastfeeding (N\_MAX\_DAYS\_THREE\_QUARTER\_PACKAGE)

DFDD Section(s):

- Clinic, Chapter 11 – Food Instrument Production
  - Issue Checks for Participants of On-site Households (Process)

#### **Values Allowed**

Value	Result
1-99	The maximum number of days that a food package can be prorated at three-quarters for a Non-breastfeeding participant.

### ***B.197 Maximum Days for Quarter Prorated Food Package – Pregnant***

The SPRIT system has the ability to control the size of a Pregnant participant's prorated food package by specifying the maximum number of day's difference between the Last Date to Use (LDTU) and First Date to Use (FDTU) that a quarter food package proration can be used. If the difference between the LDTU and FDTU is greater than the value specified, the participant receives a half prorated food package.

The business rule allows SPIRIT to specify the maximum number of days that a food package can be prorated at a quarter for a Pregnant participant.

Business Rule: Maximum Days for Quarter Prorated Food Package – Pregnant  
(P\_MAX\_DAYS\_QUARTER\_PACKAGE)

DFDD Section(s):

- Clinic, Chapter 11 – Food Instrument Production
  - Issue Checks for Participants of On-site Households (Process)

#### **Values Allowed**

Value	Result
1-99	The maximum number of days that a food package can be prorated at a quarter for a Pregnant participant.

### ***B.198 Maximum Days for Half Prorated Food Package – Pregnant***

The SPRIT system has the ability to control the size of a Pregnant participant's prorated food package by specifying the maximum number of day's difference between the Last Date to Use (LDTU) and First Date to Use (FDTU) that a half food package proration can be used. If the difference between the LDTU and FDTU is greater than the value specified, the participant receives a three-quarter food package.

The business rule allows SPIRIT to specify the maximum number of days that a food package can be prorated at one-half for a Pregnant participant.

Business Rule: Maximum Days for Half Prorated Food Package – Pregnant  
(P\_MAX\_DAYS\_HALF\_PACKAGE)

DFDD Section(s):

- Clinic, Chapter 11 – Food Instrument Production
  - Issue Checks for Participants of On-site Households (Process)

#### **Values Allowed**

Value	Result
1-99	The maximum number of days that a food package can be prorated at one-half for a Pregnant participant.

### ***B.199 Maximum Days for Three-quarter Prorated Food Package – Pregnant***

The SPRIT system has the ability to control the size of a Pregnant participant's prorated food package by specifying the maximum number of day's difference between the Last Date to Use (LDTU) and First Date to Use (FDTU) that a three-quarter food package proration can be used. If the difference between the LDTU and FDTU is greater than the value specified, the participant receives a full food package.

The business rule allows SPIRIT to specify the maximum number of days that a food package can be prorated at three-quarters for a Pregnant participant.

Business Rule: Maximum Days for Three-quarter Prorated Food Package – Pregnant (P\_MAX\_DAYS\_THREE\_QUARTER\_PACKAGE)

DFDD Section(s):

- Clinic, Chapter 11 – Food Instrument Production
  - Issue Checks for Participants of On-site Households (Process)

#### **Values Allowed**

Value	Result
1-99	The maximum number of days that a food package can be prorated at three-quarters for a Pregnant participant.



### ***B.200 Maximum Days for Quarter Prorated Food Package – Child***

The SPiRiT system has the ability to control the size of a Child participant's prorated food package by specifying the maximum number of day's difference between the Last Date to Use (LDTU) and First Date to Use (FDTU) that a quarter food package proration can be used. If the difference between the LDTU and FDTU is greater than the value specified, the participant receives a half prorated food package.

The business rule allows SPiRiT to specify the maximum number of days that a food package can be prorated at a quarter for a Child participant.

Business Rule: Maximum Days for Quarter Prorated Food Package – Child  
(C\_MAX\_DAYS\_QUARTER\_PACKAGE)

DFDD Section(s):

- Clinic, Chapter 11 – Food Instrument Production
  - Issue Checks for Participants of On-site Households (Process)

#### **Values Allowed**

Value	Result
1-99	The maximum number of days that a food package can be prorated at a quarter for a Child participant.

### ***B.201 Maximum Days for Half Prorated Food Package – Child***

The SPIRIT system has the ability to control the size of a Child participant's prorated food package by specifying the maximum number of day's difference between the Last Date to Use (LDTU) and First Date to Use (FDTU) that a half food package proration can be used. If the difference between the LDTU and FDTU is greater than the value specified, the participant receives a three-quarter food package.

The business rule allows SPIRIT to specify the maximum number of days that a food package can be prorated at one-half for a Child participant.

Business Rule: Maximum Days for Half Prorated Food Package – Child  
(C\_MAX\_DAYS\_HALF\_PACKAGE)

DFDD Section(s):

- Clinic, Chapter 11 – Food Instrument Production
  - Issue Checks for Participants of On-site Households (Process)

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
1-99	The maximum number of days that a food package can be prorated at one-half for a Child participant.

### ***B.202 Maximum Days for Three-quarter Prorated Food Package – Child***

The SPiRiT system has the ability to control the size of a Child participant's prorated food package by specifying the maximum number of day's difference between the Last Date to Use (LDTU) and First Date to Use (FDTU) that a three-quarter food package proration can be used. If the difference between the LDTU and FDTU is greater than the value specified, the participant receives a full food package.

The business rule allows SPiRiT to specify the maximum number of days that a food package can be prorated at three-quarters for a Child participant.

Business Rule: Maximum Days for Three-quarter Prorated Food Package – Child  
(C\_MAX\_DAYS\_THREE\_QUARTER\_PACKAGE)

DFDD Section(s):

- Clinic, Chapter 11 – Food Instrument Production
  - Issue Checks for Participants of On-site Households (Process)

#### **Values Allowed**

Value	Result
1-99	The maximum number of days that a food package can be prorated at three-quarters for a Child participant.

### ***B.203 Maximum Days for Quarter Prorated Food Package – Infant***

The SPiRiT system has the ability to control the size of a Infant participant's prorated food package by specifying the maximum number of day's difference between the Last Date to Use (LDTU) and First Date to Use (FDTU) that a quarter food package proration can be used. If the difference between the LDTU and FDTU is greater than the value specified, the participant receives a half prorated food package.

The business rule allows SPiRiT to specify the maximum number of days that a food package can be prorated at a quarter for a Infant participant.

Business Rule: Maximum Days for Quarter Prorated Food Package – Infant  
(I\_MAX\_DAYS\_QUARTER\_PACKAGE)

DFDD Section(s):

- Clinic, Chapter 11 – Food Instrument Production
  - Issue Checks for Participants of On-site Households (Process)

#### **Values Allowed**

Value	Result
1-99	The maximum number of days that a food package can be prorated at a quarter for a Infant participant.

### ***B.204 Maximum Days for Half Prorated Food Package – Infant***

The SPIRIT system has the ability to control the size of a Infant participant's prorated food package by specifying the maximum number of day's difference between the Last Date to Use (LDTU) and First Date to Use (FDTU) that a half food package proration can be used. If the difference between the LDTU and FDTU is greater than the value specified, the participant receives a three-quarter food package.

The business rule allows SPIRIT to specify the maximum number of days that a food package can be prorated at one-half for a Infant participant.

Business Rule: Maximum Days for Half Prorated Food Package – Infant  
(I\_MAX\_DAYS\_HALF\_PACKAGE)

DFDD Section(s):

- Clinic, Chapter 11 – Food Instrument Production
  - Issue Checks for Participants of On-site Households (Process)

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
1-99	The maximum number of days that a food package can be prorated at one-half for a Infant participant.

### ***B.205 Maximum Days for Three-quarter Prorated Food Package – Infant***

The SPiRiT system has the ability to control the size of a Infant participant's prorated food package by specifying the maximum number of day's difference between the Last Date to Use (LDTU) and First Date to Use (FDTU) that a three-quarter food package proration can be used. If the difference between the LDTU and FDTU is greater than the value specified, the participant receives a full food package.

The business rule allows SPiRiT to specify the maximum number of days that a food package can be prorated at three-quarters for a Infant participant.

Business Rule: Maximum Days for Three-quarter Prorated Food Package – Infant  
(I\_MAX\_DAYS\_THREE\_QUARTER\_PACKAGE)

DFDD Section(s):

- Clinic, Chapter 11 – Food Instrument Production
  - Issue Checks for Participants of On-site Households (Process)

#### **Values Allowed**

Value	Result
1-99	The maximum number of days that a food package can be prorated at three-quarters for a Infant participant.

### ***B.206 Length of a Bank Account Number***

The SPRIT system has the ability to control the length of the bank account number the state uses for WIC processing. The bank account number is used in the processing of benefits (issuance and payment) transmitted between End of Day and the bank.

The business rule allows SPIRIT to specify the maximum length of the bank account value.

Business Rule: Length of a Bank Account Number (BankAccountNumLength)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
1-99	The maximum length of the bank account value.

### ***B.207 Enable Assigned Caseload by Service Site instead of by Agency***

The SPRIT system has the ability to control whether assigned caseload is managed and processed by agency or service site.

The business rule allows SPIRIT to specify whether assigned caseload is managed and processed by agency or service site.

Business Rule: Enable Assigned Caseload by Service Site instead of by Agency  
(CASELOAD\_BY\_SERVICESITE)

DFDD Section(s):

- State Office, Chapter 07 – Participant Search, Folder and Summary(SO)
  - Activities Menu
- State Office, Chapter 08 – System Outputs
  - Generate Caseload Assigned Comparison – Enrollment Dialog
  - Caseload Assigned Comparison – Enrollment (Output) CLD024
  - Generate Caseload Assigned Comparison – Reported Participation Dialog
  - Caseload Assigned Comparison – Reported Participation (Output) CLD025
- State Office, Chapter 10 – Caseload Management
  - Clinic Caseload / Agency Caseload – Estimated Eligibles Tab
  - Clinic Caseload / Agency Caseload – High Risk Goal Tab
- State Office, Chapter 11 – Caseload Assigned
  - Assigned Caseload Dialog
  - Edit Assigned Caseload Dialog

#### **Values Allowed**

Value	Result
Y	Enables assigned caseload to be managed and processed by service site.
N	Disables assigned caseload from being managed and processed by service site. Assigned caseload is managed and processed by agency.



### ***B.208 Number of Days a Participant Can Be Certified Without Blood Work and Risk 503***

The SPIRIT system has the ability to control the number of days that can pass without blood work being collected for participants that have been assigned risk factor 503 (VOC).

The business rule allows SPIRIT to specify the number of days that can pass without blood work being collected for participants that have been assigned risk factor 503 (VOC).

Business Rule: Number of Days a Participant Can Be Certified Without Blood Work and Risk 503 (CERTLIMITWITHRF503NOBLOOD)

DFDD Section(s):

- Application Administration, Chapter 03 – End of Day Processes
  - Adjust/Archive/Purge Process

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
1-99	The number of days that can pass without blood work being collected for participants that have been assigned risk factor 503 (VOC).

### ***B.209 Number of Days a Participant Can Be Certified Without Height Weight and Risk 503***

The SPIRIT system has the ability to control the number of days that can pass without height and weight measurements being collected for participants that have been assigned risk factor 503 (VOC).

The business rule allows SPIRIT to specify the number of days that can pass without height and weight measurements being collected for participants that have been assigned risk factor 503 (VOC).

Business Rule: Number of Days a Participant Can Be Certified Without Height Weight and Risk 503 (CERTLIMITWITHRF503NOHW)

DFDD Section(s):

- Application Administration, Chapter 03 – End of Day Processes
  - Adjust/Archive/Purge Process

#### **Values Allowed**

Value	Result
1-99	The number of days that can pass without height and weight measurements being collected for participants that have been assigned risk factor 503 (VOC).

### ***B.210 Check Overlay Identification Number***

The SPiRiT system has the ability to control the check overlay for printed food instruments. The check overlay identification number value is provided by Source Technologies when the overlay is created and stored in the printer(s) used for printing benefits for participants. The overlay is an image that includes the check background, logos, and so on, and itself contains the format of the hard-copy benefit produced by the benefits issuance function. A setting of "0" for the check overlay identification number indicates that no overlay is in use.

The business rule allows SPiRiT to specify the identification number of the check overlay.

Business Rule: Check Overlay Identification Number (CHECKOVERLAYID)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
0-99999	The identification number of the check overlay stored in the printers.

### ***B.211 Communicate Participant Data Changes to External Entities***

The SPRIT system has the ability to communicate changes to participant demographic data to an external system.

The business rule allows SPIRIT to indicate whether changes to participant demographic data should be communicated to an external system.

Business Rule: Communicate Participant Data Changes to External Entities  
(CommunicateParticipantsExternally)

DFDD Section(s):

- Application Administration, Chapter 16 – External Communication of Data
  - Basic Participant Information

#### **Values Allowed**

Value	Result
Y	Enables changes to participant demographic data to be communicated to an external system.
N	Disables changes to participant demographic data from being communicated to an external system.

### ***B.212 Communicate User Profile Changes to External Entities***

The SPRIT system has the ability to communicate changes to user profiles to an external system.

The business rule allows SPIRIT to indicate whether changes to user profiles should be communicated to an external system.

Business Rule: Communicate User Profile Changes to External Entities  
(CommunicateUsersExternally)

DFDD Section(s):

- Application Administration, Chapter 16 – External Communication of Data
  - System User Account information

#### **Values Allowed**

Value	Result
Y	Enables changes to user profiles to be communicated to an external system.
N	Disables changes to user profiles from being communicated to an external system.

### ***B.213 Data Sync Acquires an External ID upon Check-in***

The SPiRiT system has the ability to synchronize the Data Sync Check-in process with an external system. Data Sync can acquire an external ID for each participant whose information was changed when an off-line computer is checked in. This is might be required in a case in which the state utilizes an external data source that stores information about other programs that WIC participants participate in, and the SPiRiT WIC system requires an external ID to access the participant's data in the external data source.

The business rule allows SPiRiT to indicate whether an external ID is required during the check-in process and directs Data Sync to acquire it as necessary.

Business Rule: Data Sync Acquires an External ID upon Check-in  
(DataSyncIncludesExternalID)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
Y	Enables the check-in process of Data Sync to acquire an external ID for participants who have had data updated on an off-line computer.
N	Disables the check-in process of Data Sync from acquiring an external ID for participants who have had data updated on an off-line computer.

### ***B.214 Day of the Month by Which the Over 50% Vendor Prices Must Be Calculated***

The SPRIT system has the ability to control when End of Day calculates Over 50% vendor pricing.

The business rule allows SPIRIT to indicate the day of the month on which End of Day calculates Over 50 vendor pricing.

Business Rule: Day of the Month by Which the Over 50% Vendor Prices Must Be Calculated (DayToCalculateOver50VendorPrices)

DFDD Section(s):

- Application Administration, Chapter 03 – End of Day Processes
  - Process 3 Month Rolling Average for Peer Group Pricing

#### **Values Allowed**

Value	Result
1-31	The day of the month on which End of Day calculates Over 50% vendor pricing.

### ***B.215 Default Food Package ID for A Breastfeeding Woman***

The SPRIT system has the ability to control the food package used for a participant with a WIC status of Breastfeeding during a compliance buy for a vendor.

The business rule allows SPIRIT to indicate the identification number of the food package used for a participant with a WIC status of Breastfeeding during a compliance buy for a vendor.

Business Rule: Default Food Package ID for A Breastfeeding Woman  
(DEFAULT\_FOOD\_PKG\_BF)

DFDD Section(s): TBD

### **Values Allowed**

Value	Result
1-99	The identification number of the food package used for a participant with a WIC status of Breastfeeding during a compliance buy for a vendor.



### ***B.216 Default Food Package ID for A Child***

The SPRIT system has the ability to control the food package used for a participant with a WIC status of Child during a compliance buy for a vendor.

The business rule allows SPIRIT to indicate the identification number of the food package used for a participant with a WIC status of Child during a compliance buy for a vendor.

Business Rule: Default Food Package ID for A Child (DEFAULT\_FOOD\_PKG\_CHILD)

DFDD Section(s): TBD

### **Values Allowed**

Value	Result
1-99	The identification number of the food package used for a participant with a WIC status of Child during a compliance buy for a vendor.

### ***B.217 Default Food Package ID for A Infant***

The SPRIT system has the ability to control the food package used for a participant with a WIC status of Infant during a compliance buy for a vendor.

The business rule allows SPIRIT to indicate the identification number of the food package used for a participant with a WIC status of Infant during a compliance buy for a vendor.

Business Rule: Default Food Package ID for an Infant  
(DEFAULT\_FOOD\_PKG\_INFANT)

DFDD Section(s): TBD

### **Values Allowed**

Value	Result
1-99	The identification number of the food package used for a participant with a WIC status of Infant during a compliance buy for a vendor.

### ***B.218 Default Food Package ID for A Non-breastfeeding Woman***

The SPRIT system has the ability to control the food package used for a participant with a WIC status of Non-breastfeeding during a compliance buy for a vendor.

The business rule allows SPIRIT to indicate the identification number of the food package used for a participant with a WIC status of Non-breastfeeding during a compliance buy for a vendor.

Business Rule: Default Food Package ID for A Non-breastfeeding Woman  
(DEFAULT\_FOOD\_PKG\_NONBF)

DFDD Section(s): TBD

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
1-99	The identification number of the food package used for a participant with a WIC status of Non-breastfeeding during a compliance buy for a vendor.

### ***B.219 Default Food Package ID for A Pregnant Woman***

The SPRIT system has the ability to control the food package used for a participant with a WIC status of Pregnant during a compliance buy for a vendor.

The business rule allows SPIRIT to indicate the identification number of the food package used for a participant with a WIC status of Pregnant during a compliance buy for a vendor.

Business Rule: Default Food Package ID for A Pregnant Woman  
(DEFAULT\_FOOD\_PKG\_PREGNANT)

DFDD Section(s): TBD

### **Values Allowed**

Value	Result
1-99	The identification number of the food package used for a participant with a WIC status of Pregnant during a compliance buy for a vendor.

### ***B.220 Enable Food Distribution Item Description 2***

The SPIRIT WIC system has the ability to display a second description text box on the Food Distribution Item dialog in the Reference Utility module. The additional description text box allows the state to store an extended description for food distribution items by doubling the space available.

The business rule allows SPIRIT to indicate whether the second description text box should be displayed on the Food Distribution Item dialog in the Reference Utility module.

Business Rule: Enable Food Distribution Item Description 2  
(DistributionItemDescription2Enabled)

DFDD Section(s):

- Application Administration, Chapter 09 - Reference Utility
  - Food Distribution Item Dialog, Description 2 Text Box

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Enables the second description text box to be displayed on the Food Distribution Item dialog in the Reference Utility module.
N	Disables the second description text box from being displayed on the Food Distribution Item dialog in the Reference Utility module.

### ***B.221 Use Missouri Format for the Bank Issuance File***

The SPIRIT WIC system has the ability to control the format used by End of Day when creating the benefits issuance file that is sent to the bank. The End of Day process can use either the format specified by the state of Missouri or the standard SPIRIT format.

The business rule allows SPIRIT to indicate whether the standard SPIRIT format is used by End of Day when creating the benefits issuance file that is sent to the bank

Business Rule: Use Missouri Format for the Bank Issuance File  
(EOD\_BankIssueUsesMissouriOption)

DFDD Section(s): TBD

### **Values Allowed**

Value	Result
Y	Enables End of Day to use the Missouri format when creating the benefits issuance file that is sent to the bank.
N	Disables End of Day from using the Missouri format when creating the benefits issuance file that is sent to the bank. The standard SPIRIT format is used.

### ***B.222 Over 50% Vendors Use 3-month Rolling Average for Cost Containment***

The SPIRIT WIC system has the ability to control the method used by End of Day when calculating the Maximum Price for Over 50% vendors. The End of Day process can use either the 3-month Rolling Average to calculate the Maximum Price or the same method used for all other vendors.

The business rule allows SPIRIT to indicate whether End of Day uses the 3-month Rolling Average to calculate the Maximum Price for Over 50% vendors or the same method used for all other vendors.

Business Rule: Over 50% Vendors Use 3-month Rolling Average for Cost Containment (EOD\_CostContainmentOnlyUses3MonthAvg)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
Y	Enables End of Day to use the 3-month Rolling Average to calculate the Maximum Price for Over 50% vendors.
N	Disables End of Day from using the 3-month Rolling Average to calculate the Maximum Price for Over 50% vendors. The method used for all other vendors is used.

### ***B.223 Run CSFP New Issuance File Export Process***

The SPIRIT WIC system has the ability to control whether End of Day includes the New Issuance File Export process for the Commodity Supplemental Food Program (CSFP), if such a program exists.

The business rule allows SPIRIT to indicate whether End of Day exports a New Issuance file for the CSFP.

Business Rule: Run CSFP New Issuance File Export Process  
(EOD\_CSFPISUANCEFILEEXPORT)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
Y	Enables End of Day to export a New Issuance file for the CSFP.
N	Disables End of Day from exporting a New Issuance file for the CSFP.



### ***B.224 Run CSFP New Issuance File Import Process***

The SPIRIT WIC system has the ability to control whether End of Day includes the New Issuance File Import process for the Commodity Supplemental Food Program (CSFP), if such a program exists.

The business rule allows SPIRIT to indicate whether End of Day imports a New Issuance file for the CSFP.

Business Rule: Run CSFP New Issuance File Import Process  
(EOD\_CSFPISUANCEFILEIMPORT)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
Y	Enables End of Day to import a New Issuance file for the CSFP.
N	Disables End of Day from importing a New Issuance file for the CSFP.

### ***B.225 Run CSFP Stop Payment File Export Process***

The SPIRIT WIC system has the ability to control whether End of Day includes the Stop Payment File Export process for the Commodity Supplemental Food Program (CSFP), if such a program exists.

The business rule allows SPIRIT to indicate whether End of Day exports a Stop Payment file for the CSFP.

Business Rule: Run CSFP Stop Payment File Export Process  
(EOD\_CSFPSTOPPAYFILEEXPORT)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
Y	Enables End of Day to export a Stop Payment file for the CSFP.
N	Disables End of Day from exporting a Stop Payment file for the CSFP.

### ***B.226 Run CSFP Stop Payment File Import Process – End of Day***

The SPIRIT WIC system has the ability to control whether End of Day includes the Stop Payment File Import process for the Commodity Supplemental Food Program (CSFP), if such a program exists.

The business rule allows SPIRIT to indicate whether End of Day imports a Stop Payment file for the CSFP.

Business Rule: Run CSFP Stop Payment File Import Process  
(EOD\_CSFPSTOPPAYFILEIMPORT)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
Y	Enables End of Day to import a Stop Payment file for the CSFP.
N	Disables End of Day from importing a Stop Payment file for the CSFP.

### ***B.227 Export Missouri Batch Files to the Data Warehouse***

The SPIRIT WIC system has the ability to control whether End of Day exports the nightly batch files to update Missouri's Data Warehouse.

The business rule allows SPIRIT to indicate whether End of Day exports the nightly batch files for the Data Warehouse.

Business Rule: Export Missouri Batch Files to the Data Warehouse  
(EOD\_ExportMissourDataWarehouseFiles)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
Y	Enables End of Day to export the nightly batch files for the Data Warehouse.
N	Disables End of Day from exporting the nightly batch files for the Data Warehouse.

### ***B.228 Run Pending Disqualification Process***

The SPIRIT WIC system has the ability to control whether End of Day includes the Pending Disqualification process for vendors.

The business rule allows SPIRIT to indicate whether End of Day includes the Pending Disqualification process for vendors.

Business Rule: Run Pending Disqualification Process  
(EOD\_PENDINGDISQUALIFICATION)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
Y	Enables End of Day to process process pending disqualifications of vendors.
N	Disables End of Day from processing pending disqualifications of vendors.

### ***B.229 Run Pending Reinstate Stamp Process***

The SPIRIT WIC system has the ability to control whether End of Day includes the Pending Reinstate Stamp process for vendors.

The business rule allows SPIRIT to indicate whether End of Day includes the Pending Reinstate Stamp process for vendors.

Business Rule: Run Pending Reinstate Stamp Process  
(EOD\_PENDINGREINSTATESTAMP)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
Y	Enables End of Day to process pending reinstatements of vendor stamps.
N	Disables End of Day from processing pending reinstatements of vendor stamps.

### ***B.230 Archive Inactive Participants***

The SPIRIT WIC system has the ability to control whether End of Day includes the archiving of inactive participants as part of the Member Adjustments process.

The business rule allows SPIRIT to indicate whether End of Day archives inactive participants as part of the Member Adjustments process.

Business Rule: Archive Inactive Participants (EOD\_PROCESSADJUSTMENTSHIDES)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
Y	Enables End of Day to archive inactive participants as part of the Member Adjustments process.
N	Disables End of Day from archiving inactive participants as part of the Member Adjustments process.

### ***B.231 Run Member Adjustment Process***

The SPIRIT WIC system has the ability to control whether End of Day includes the processing of member adjustments.

The business rule allows SPIRIT to indicate whether End of Day includes the Member Adjustment process.

Business Rule: Run Member Adjustment Process  
(EOD\_PROCESSMEMBERADJUSTMENTS)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
Y	Enables End of Day to include the Member Adjustment process.
N	Disables End of Day from including the Member Adjustment process.



### ***B.232 Run Member Archive Process***

The SPIRIT WIC system has the ability to control whether End of Day includes the archiving of inactive participants.

The business rule allows SPIRIT to indicate whether End of Day archives inactive participants.

Business Rule: Archive Inactive Participants (EOD\_PROCESSMEMBERARCHIVES)

DFDD Section(s): TBD

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Enables End of Day to archive inactive participants.
N	Disables End of Day from archiving inactive participants.

### ***B.233 Run Member Purge Process***

The SPIRIT WIC system has the ability to control whether End of Day includes the purging of participants.

The business rule allows SPIRIT to indicate whether End of Day includes the Member Purge process.

Business Rule: Run Member Purge Process (EOD\_PROCESSMEMBERPURGES)

DFDD Section(s): TBD

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Enables End of Day to purge participants.
N	Disables End of Day from purging participants.

### ***B.234 Run Process Peer Group 50%***

The SPIRIT WIC system has the ability to control whether End of Day includes the processing of Peer Group 50% vendors.

The business rule allows SPIRIT to indicate whether End of Day includes the processing of Peer Group 50% vendors.

Business Rule: Run Member Purge Process  
(EOD\_PROCESSPEERGROUPTYPEPRICEHIST)

DFDD Section(s): TBD

### **Values Allowed**

Value	Result
Y	Enables End of Day to process Peer Group 50% vendors.
N	Disables End of Day from processing Peer Group 50% vendors.

### ***B.235 Run Reapply Bank Exceptions Process***

The SPIRIT WIC system has the ability to control whether End of Day includes the reapplying of bank exceptions.

The business rule allows SPIRIT to indicate whether End of Day includes the Reapply Bank Exceptions process.

Business Rule: Run Reapply Bank Exceptions Process  
(EOD\_REAPPLYBANKECEPTIONS)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
Y	Enables End of Day to process the reapplication of bank exceptions.
N	Disables End of Day from processing the reapplication of bank exceptions.

### ***B.236 Run Reinstatement Vendors Process***

The SPIRIT WIC system has the ability to control whether End of Day includes the reinstatement of vendors who have been temporarily disqualified.

The business rule allows SPIRIT to indicate whether End of Day includes the Reinstatement Vendors process.

Business Rule: Run Reinstatement Vendors Process (EOD\_REINSTATEVENDORS)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
Y	Enables End of Day to process the reinstatement of vendors.
N	Disables End of Day from processing the reinstatement of vendors.

### ***B.237 Run Vendor Processing***

The SPIRIT WIC system has the ability to control whether End of Day includes the processing of vendors.

The business rule allows SPIRIT to indicate whether End of Day includes Vendor Processing.

Business Rule: Run Reinstate Vendors Process (EOD\_RUNVENDORPROCESSES)

DFDD Section(s): TBD

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Enables End of Day to process vendors.
N	Disables End of Day from processing vendors.

### ***B.238 Name of the State's ID Number***

The SPIRIT WIC system has the ability to control the name of the state's External ID Number, if such exists.

The business rule allows SPIRIT to specify the name of the State's External ID Number.

Business Rule: Name of the State's ID Number (ExternalIDName)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
External ID Name	The name of the state's External ID Number.

### ***B.239 External Data Radio Button Is Displayed On the Participant List Dialog***

The SPIRIT WIC system has the ability to control whether the External Data radio button is displayed in the Where to Search group box on the Participant List window of the Clinic, State Office, and Central Administrative Site modules.

The business rule allows SPIRIT to indicate whether the External Data radio button is displayed in the Where to Search group box on the Participant List window.

Business Rule: External Data Radio Button Is Displayed On the Participant List Dialog (ExternalSearchEnabled)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
Y	Enables the display of the External Data radio button in the Where to Search group box on the Participant List window.
N	Disables the display of the External Data radio button in the Where to Search group box on the Participant List window.



### ***B.240 State's Postal Code Used For External Communication***

The SPIRIT WIC system has the ability to control the postal code used for external communication with a state.

The business rule allows SPIRIT to specify the state's postal code, which is used for external communication with the state.

Business Rule: State's Postal Code Used For External Communication  
(ExternalSystemState)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
#####-####	The state's postal code, which is used for external communication with the state.

### ***B.241 Process External Data Update When the Participant Folder Opens***

The SPIRIT WIC system has the ability to control the update of participants' demographic information from an external data source, if such exists. The update of external data occurs at the time the Participant Folder is opened for a participant in the Clinic module.

The business rule allows SPIRIT to indicate whether participants' demographic information is updated from an external data source when the Participant Folder is opened.

Business Rule: Process External Data Update When the Participant Folder Opens  
(ExternalUpdatesEnabled)

DFDD Section(s): TBD

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Enables the update of participants' demographic information from an external data source when the Participant Folder is opened.
N	Disables the update of participants' demographic information from an external data source when the Participant Folder is opened.

### ***B.242 Enable the Checks Radio Button on the Agency/Clinic Dialog***

The SPIRIT WIC system has the ability to control the availability of the Checks radio button on the Update Clinic dialog in the Reference Utility module.

The business rule allows SPIRIT to indicate whether the Checks radio button on the Update Clinic dialog in the Reference Utility module is enabled.

Business Rule: Enable the Checks Radio Button on the Agency/Clinic Dialog  
(FI\_ENABLE\_DELIVERYSYSTEMTYPE\_CHECK)

DFDD Section(s):

- Application Administration, Chapter 09 - Reference Utility
  - Update Clinic Dialog

### **Values Allowed**

Value	Result
Y	Enables the Checks radio button on the Update Clinic dialog in the Reference Utility module.
N	Disables the Checks radio button on the Update Clinic dialog in the Reference Utility module.

### ***B.243 Enable the Distribution List Radio Button on the Agency/Clinic Dialog***

The SPIRIT WIC system has the ability to control the availability of the Distribution List radio button on the Update Clinic dialog in the Reference Utility module.

The business rule allows SPIRIT to indicate whether the Distribution List radio button on the Update Clinic dialog in the Reference Utility module is enabled.

Business Rule: Enable the Distribution List Radio Button on the Agency/Clinic Dialog (FI\_ENABLE\_DELIVERYSYSTEMTYPE\_DISTRIBUTIONLIST)

DFDD Section(s):

- Application Administration, Chapter 09 - Reference Utility
  - Update Clinic Dialog

#### **Values Allowed**

Value	Result
Y	Enables the Distribution List radio button on the Update Clinic dialog in the Reference Utility module.
N	Disables the Distribution List radio button on the Update Clinic dialog in the Reference Utility module.

### ***B.244 Enable the EBT Radio Button on the Agency/Clinic Dialog***

The SPIRIT WIC system has the ability to control the availability of the EBT radio button on the Update Clinic dialog in the Reference Utility module.

The business rule allows SPIRIT to indicate whether the EBT radio button on the Update Clinic dialog in the Reference Utility module is enabled.

Business Rule: Enable the EBT Radio Button on the Agency/Clinic Dialog  
(FI\_ENABLE\_DELIVERYSYSTEMTYPE\_EBT)

DFDD Section(s):

- Application Administration, Chapter 09 - Reference Utility
  - Update Clinic Dialog

### **Values Allowed**

Value	Result
Y	Enables the EBT radio button on the Update Clinic dialog in the Reference Utility module.
N	Disables the EBT radio button on the Update Clinic dialog in the Reference Utility module.

### ***B.245 Enable the Voucher Radio Button on the Agency/Clinic Dialog***

The SPIRIT WIC system has the ability to control the availability of the Voucher radio button on the Update Clinic dialog in the Reference Utility module.

The business rule allows SPIRIT to indicate whether the Voucher radio button on the Update Clinic dialog in the Reference Utility module is enabled.

Business Rule: Enable the Voucher Radio Button on the Agency/Clinic Dialog  
(FI\_ENABLE\_DELIVERYSYSTEMTYPE\_VOUCHER)

DFDD Section(s):

- Application Administration, Chapter 09 - Reference Utility
  - Update Clinic Dialog

### **Values Allowed**

Value	Result
Y	Enables the Voucher radio button on the Update Clinic dialog in the Reference Utility module.
N	Disables the Voucher radio button on the Update Clinic dialog in the Reference Utility module.

### ***B.246 Number of Days for a Food Instrument Exception***

The SPiRiT WIC system has the ability to control the number of days for a food instrument exception.

The business rule allows SPiRiT to specify the number of days for a food instrument exception.

Business Rule: Number of Days for a Food Instrument Exception  
(FI\_EXCEPTION\_DAYS)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
1-99	The number of days for a food instrument exception.

***B.247 Number of Days Added to LDTU to Establish the Expiration Date of an FI***

The SPIRIT WIC system has the ability to control the number of days that are added to the Last Date to Use (LDTU) of a Food Instrument (FI) to calculate the expiration date.

The business rule allows SPIRIT to specify the number of days used in the calculation of Food Instrument (FI) expiration dates.

Business Rule: Number of Days Added to LDTU to Establish the Expiration Date of an FI (FI\_EXPIRATION\_DAYS)

DFDD Section(s): TBD

Values Allowed

Value	Result
1-99	The number of days used in the calculation of Food Instrument (FI) expiration dates.



### ***B.248 Month and Day When the Income Guidelines Year Ends***

The SPIRIT WIC system has the ability to control the month and day when the Income Guidelines year ends. The value is the last day the current year income guidelines are effective. The system starts using the guidelines for the following fiscal year the day after the specified month and day.

The business rule allows SPIRIT to specify the month and day when the Income Guidelines year ends.

Business Rule: Month and Day When the Income Guidelines Year Ends  
(FISCALYEAREND)

DFDD Section(s): TBD

#### Values Allowed

Value	Result
1-99	The month and day when the Income Guidelines year ends.

### ***B.249 Date New Food Package Rules Are Implemented***

The SPIRIT WIC system has the ability to control the date targeted for the implementation of the new Food Package rules. The date triggers a CPA Alert that warns the clinic staff that the participant does not have a food prescription created with an effective date occurring after the implementation date specified. If a food prescription exists with an effective date that occurs after the new Food Package rules are implemented, no alert is displayed.

The business rule allows SPIRIT to specify the date targeted for the implementation of the new food package rules.

Business Rule: Date New Food Package Rules Are Implemented  
(FOODPACKAGEIMPLEMENTATIONDATE)

DFDD Section(s): TBD

#### Values Allowed

Value	Result
MM/DD/CCYY	The Date New Food Package Rules Are Implemented.

### ***B.250 Generate a CPA Review Alert When ID Proof Is Needed***

The SPIRIT WIC system has the ability to control the display of a CPA Review alert when a participant's ID Proof is set to "Pending Proof" when the Participant Folder is opened for the participant or the participant is toggled on-site.

The business rule allows SPIRIT to indicate whether a CPA Review alert is displayed when a participant's ID Proof is set to "Pending Proof".

Business Rule: Generate a CPA Review Alert When ID Proof Is Needed  
(GENERATEIDALERT)

DFDD Section(s): TBD

### **Values Allowed**

Value	Result
Y	Enables a CPA Review alert to be displayed when a participant's ID Proof is set to "Pending Proof".
N	Disables a CPA Review alert from being displayed when a participant's ID Proof is set to "Pending Proof".

### ***B.251 Show Check Digit on MICR Line of Food Instrument Checks***

The SPIRIT WIC system has the ability to control the display of a check digit with the serial number on the MICR line of food instrument checks. The check digit helps reduce errors when the bank reads the serial number electronically.

The business rule allows SPIRIT to indicate whether a check digit is included in the MICR line of food instrument checks.

Business Rule: Show Check Digit on MICR Line of Food Instrument Checks  
(INCLUDECHECKDIGIT)

DFDD Section(s): DFDD

#### **Values Allowed**

Value	Result
Y	Enables a check digit to be included in the MICR line of food instrument checks.
N	Disables a check digit from being included in the MICR line of food instrument checks.

### ***B.252 Default Frequency Displayed for Income Line Items***

The SPIRIT WIC system has the ability to control the default frequency displayed for income line items on the Update Income Line Item dialog in the Clinic module. The business rule controls the default values displayed in the Number of Weeks and Number of Periods mask edit boxes and the calculated value in the Amount Per Month Value Label.

The business rule allows SPIRIT to specify whether income line items are defaulted by year, month, or week.

Business Rule: Default Frequency Displayed for Income Line Items  
(INCOMEVIEWFREQ)

DFDD Section(s):

- Common Interface Panels, Chapter D - Income Calculator
  - Update Income Line Item, Number of Weeks Masked Edit Box (Hourly)
  - Update Income Line Item, Number of Weeks Masked Edit Box (Weekly)
  - Update Income Line Item, Number of Periods Masked Edit Box
  - Update Income Line Item, Amount per Month Text and Value Label

#### **Values Allowed**

Value	Result
1	Defaults income line items by year.
12	Defaults income line items by month.
52	Defaults income line items by week.

### ***B.253 Require Log In to SPIRIT WIC system Through Central Location***

The SPIRIT WIC system has the ability to control whether users are forced to log in to the SPIRIT WIC system through a central location designated by the state. If this business rule is turned off, users can log directly into the SPIRIT WIC system.

The business rule allows SPIRIT to indicate whether users must log in to the SPIRIT WIC system through a central location designated by the state.

Business Rule: Require Log In to SPIRIT WIC system Through Central Location  
(LogonOnlyValidExternally)

DFDD Section(s): TBD

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Enables the requirement that users log in to the SPIRIT WIC system through a central location.
N	Disables the requirement that users log in to the SPIRIT WIC system through a central location. Users can log in directly to the SPIRIT WIC system.

### ***B.254 Include Optional Financial Reports***

The SPIRIT WIC system has the ability to control whether End of Month includes the processing of optional financial reports.

The business rule allows SPIRIT to indicate whether optional financial reports are included in the End of Month process.

Business Rule: Include Optional Financial Reports  
(MONTHEND\_INCL\_OPT\_FINANCIAL\_RPTS)

DFDD Section(s):

- Application Administration, Chapter 04 - End of Month Processes
  - End of Month State Business Rules

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Enables End of Month to process optional financial reports.
N	Disables End of Month from processing optional financial reports.

### ***B.255 Include Optional High Risk Vendor Reports***

The SPIRIT WIC system has the ability to control whether End of Month includes the processing of optional high risk vendor reports.

The business rule allows SPIRIT to indicate whether optional high risk vendor reports are included in the End of Month process.

Business Rule: Include Optional High Risk Vendor Reports  
(MONTHEND\_INCL\_OPT\_HIGHRISK\_RPTS)

DFDD Section(s):

- Application Administration, Chapter 04 - End of Month Processes
  - End of Month State Business Rules

#### **Values Allowed**

Value	Result
Y	Enables End of Month to process optional high risk vendor reports.
N	Disables End of Month from processing optional high risk vendor reports.



### ***B.256 The Maximum Characters in Full Name Before Check Fonts Size Is Reduced***

The SPIRIT WIC system has the ability to control the maximum length of a participant's full name (First Name, Middle Initial, and Last Name) at which the font size used to print the name on food instrument checks is reduced. The font size is reduced to allow a longer name to be printed in full on a check.

The business rule allows SPIRIT to specify the maximum length for a participant's full name before the font size used to print the name on checks is reduced.

Business Rule: The Maximum Characters in Full Name Before Check Fonts Size Is Reduced (NAMECHARSMAXNUMBER)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
1-99	The maximum length for a participant's full name before the font size used to print the name on checks is reduced.

### ***B.257 Enable the Other Check Box on the Income Calculator Dialog***

The SPiRiT WIC system has the ability to control whether the Other check box in the Adjunctive Eligibility group is enabled on the Income Calculator dialog in the Clinic module. The business rule also affects the availability of the Proof of Other drop-down list because it is only enabled when the Other check box is enabled.

The business rule allows SPiRiT to indicate whether the Other check box is enabled on the Income Calculator dialog in the Clinic module.

Business Rule: Enable the Other Check Box on the Income Calculator Dialog  
(OTHERADJUNCTIVEELIGIBILITY)

DFDD Section(s):

- Common Interface Panels, Chapter D - Income Calculator
  - Income Calculator, Other Check Box

#### **Values Allowed**

Value	Result
Y	Enables the Other check box on the Income Calculator dialog in the Clinic module.
N	Disables the Other check box on the Income Calculator dialog in the Clinic module.

### ***B.258 Enable Vendors to Be Contracted With Other WIC Programs***

The SPIRIT WIC system has the ability to control whether vendors are enabled to contract with more than one WIC program. This affects the availability of the Other WIC Programs Served check box on multiple dialogs and the Vendor Profile report.

The business rule allows SPIRIT to indicate whether vendors are enabled to contract with more than one WIC program.

Business Rule: Enable Vendors to Be Contracted With Other WIC Programs  
(OTHERWICPROGRAMSSERVED)

DFDD Section(s):

- Vendor, Chapter 04 - Vendor Folder
  - Demographics Tab - Page 3 Sub-tab, Other WIC Programs Served List Box
- Vendor, Chapter 09 - Application Wizard
  - Miscellaneous Information, Other WIC Programs Served List Box
- Vendor, Chapter 19 - Vendor Reports
  - Vendor Profile (Output) VND023, Other WIC Programs Served

#### **Values Allowed**

Value	Result
Y	Enables vendors to contract with more than one WIC program.
N	Disables vendors from contracting with more than one WIC program.

### ***B.259 Value Used for Reset User Passwords***

The SPIRIT WIC system has the ability to control the value to which a user's password is reset when the Reset Password button on the User Profile dialog is clicked.

The business rule allows SPIRIT to specify the value used for reset user passwords.

Business Rule: Value Used for Reset User Passwords (PASSWORDRESETVALUE)

DFDD Section(s):

- Application Administration, Chapter 02 - Security
  - User Profile Dialog, Processes, Resetting a Password

#### **Values Allowed**

Value	Result
6-15 alphabetic characters	The value to which a user's password is reset when the Reset Password button on the Profile dialog is clicked.

### ***B.260 Days Prior To Termination for Pending Termination Notice Distribution***

The SPIRIT WIC system has the ability to control the number of days prior to a participant's automatic termination from the WIC program that the system sends out a Pending Termination notice.

The business rule allows SPIRIT to specify the number of days prior to a participant's automatic termination that the system sends out a Pending Termination notice.

Business Rule: Days Prior To Termination for Pending Termination Notice Distribution (PENDINGTERMPERIOD)

DFDD Section(s): TBD

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
1-99	The number of days prior to a participant's automatic termination that the system sends out a Pending Termination notice.

### ***B.261 Enable Vendor Price Survey by UPC Item***

The SPIRIT WIC system has the ability to control whether the Vendor Price Survey collects pricing information by UPC item or Food Distribution item.

The business rule allows SPIRIT to indicate whether the Vendor Price Survey collects pricing information by UPC item or Food Distribution item.

Business Rule: Enable Vendor Price Survey by UPC Item (PriceSurveyByUPC)

DFDD Section(s):

- Vendor, Chapter 23 - Vendor Questionnaire System
  - Vendor Questionnaire Survey – Vendor Price Survey

#### **Values Allowed**

Value	Result
Y	Enables the Vendor Price Survey to collect pricing information by UPC item.
N	Disables the Vendor Price Survey from collecting pricing information by UPC item. Pricing information will be collected by Food Distribution item.

### ***B.262 Enable Multiple Agencies within the State***

The SPIRIT WIC system has the ability to control whether the Vendor Management module serves multiple agencies within the state or a single agency. If the state has multiple agencies, the Primary Agency drop-down list and the Shared Agencies list box are displayed on affected dialogs. If the state has a single agency, the Shared Local Clinics list box is displayed on affected dialogs instead. The state business rule also affects the content of the Vendor Summary by Vendor report.

The business rule allows SPIRIT to indicate whether the Vendor Management module serves multiple agencies or a single agency.

Business Rule: Enable Multiple Agencies within the State (PRIMARYAGENCY)

DFDD Section(s):

- Vendor, Chapter 04 - Vendor Folder
  - Demographics Tab - Page 3 Sub-tab
- Vendor, Chapter 09 - Application Wizard
  - Miscellaneous Information
- Vendor, Chapter 19 - Vendor Reports
  - Vendor Summary by Vendor (Output) VND020

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Enables the Vendor Management module serves multiple agencies within the state.
N	Disables the Vendor Management module from serving multiple agencies within the state.

### ***B.263 Show the Race Button on the Prescreening Dialog***

The SPIRIT WIC system has the ability to control whether the Race button is displayed on the Prescreening dialog in the Clinic module.

The business rule allows SPIRIT to indicate whether the Race button is displayed on the Prescreening dialog in the Clinic module is enabled.

Business Rule: Show the Race Button on the Prescreening Dialog  
(RaceButtonEnabledOnPrescreen)

DFDD Section(s): TBD

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Shows the Race button on the Prescreening dialog in the Clinic module.
N	Hides the Race button on the Prescreening dialog in the Clinic module.



### ***B.264 Enable Breastfeeding Women Peer Counselor Contacts Report***

The SPIRIT WIC system has the ability to control whether the Breastfeeding Women Peer Counselor Contacts report is available in the Clinic module.

The business rule allows SPIRIT to indicate whether the Breastfeeding Women Peer Counselor Contacts report is available.

Business Rule: Enable Breastfeeding Women Peer Counselor Contacts Report  
(RPT\_BFWOMENPEERCOUNCONTACT\_ENABLED)

DFDD Section(s): TBD

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	The Breastfeeding Women Peer Counselor Contacts report is available.
N	The Breastfeeding Women Peer Counselor Contacts report is not available.

### ***B.265 Default Start Dates Related to the Introduction of Formula or Foods to DOB***

The SPiRiT WIC system has the ability to control how the dates related to the start of formula and foods on the Child Health Information dialog default. When the business rule is enabled, the dates default to the infant/child's Date of Birth (DOB). Defaulting to the DOB makes using the "Start Date" calendar controls easier because the DOB is closer to the most likely date. When the business rule is disabled, the dates default to the current system date.

The business rule allows SPiRiT to specify the default values for the dates related to the start of formula and foods.

Business Rule: Default Start Dates Related to the Introduction of Formula or Foods to DOB (SETSTARTDATETODOB)

DFDD Section(s): TBD

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Sets the default values for the dates related to the start of formula and foods to the participant's Date of Birth.
N	Sets the default values for the dates related to the start of formula and foods to the current system date.

### ***B.266 Display the Name of the Local Clinic in the Title Bar***

The SPIRIT WIC system has the ability to control whether the name of the local clinic, selected upon logging in to the system, is displayed in the title bar of the Clinic, State Office, and Central Administrative Site modules of the SPIRIT WIC system.

The business rule allows SPIRIT to specify the default values for the dates related to the start of formula and foods.

Business Rule: Display the Name of the Local Clinic in the Title Bar  
(SHOWCLINICNAMEINTITLE)

DFDD Section(s): TBD

### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Sets the default values for the dates related to the start of formula and foods to the participant's Date of Birth.
N	Sets the default values for the dates related to the start of formula and foods to the current system date.

### ***B.267 Show the WIC Category in the Nodes of the Risk Factors Tree View***

The SPIRIT WIC system has the ability to control whether participant's WIC category is displayed in the nodes of the Risk Factors tree view on the Risk Factors tab in the Clinic, State Office, and Central Administrative Site modules of the SPIRIT WIC system.

The business rule allows SPIRIT to indicate whether the participant's WIC category is displayed in the nodes of the Risk Factors tree view.

Business Rule: Show the WIC Category in the Nodes of the Risk Factors Tree View (SHOWWICCATWITHRISKFACTORS)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
Y	The participant's WIC category is displayed in the nodes of the Risk Factors tree view.
N	The participant's WIC category is not displayed in the nodes of the Risk Factors tree view.

### ***B.268 Signature Pad Model Identifier***

The SPIRIT WIC system has the ability to control the electronic signature pad model identifier for the state.

The business rule allows SPIRIT to indicate which electronic signature pad model is being used by the state.

Business Rule: Signature Pad Model Identifier (SIGPADMODEL)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
1	The small signature pad model is being used by the state.
2	The large signature pad model is being used by the state.

### **B.269 State Office Clinic ID**

The SPIRIT WIC system has the ability to control the identification number of the 'place holder' clinic assigned to the State Office Agency. The value is mostly associated with generating state portions of reports broken down by agency/clinic and state totals.

The business rule allows SPIRIT to specify the identification number of the 'place holder' clinic assigned to the State Office Agency

Business Rule: State Office Clinic ID (STATEOFFICECLINICID)

DFDD Section(s): TBD

### **Values Allowed**

Value	Result
1-99	The identification number of the 'place holder' clinic assigned to the State Office Agency.

### ***B.270 System Assigns Risk Factor 114***

The SPIRIT WIC system has the ability to control whether Risk Factor 114 is automatically assigned by the system or the assignment of the risk factor is left to the clinic staff.

The business rule allows SPIRIT to indicate that Risk Factor 114 should be automatically assigned by the system.

Business Rule: System Assigns Risk Factor 114 (SYS\_ASSIGN\_RF114)

DFDD Section(s):

- Appendix D - Risk Factors Matrix

#### **Values Allowed**

Value	Result
Y	Risk Factor 114 is assigned by the system.
N	Risk Factor 114 is assigned by the clinic staff.

### ***B.271 System Assigns Risk Factor 135***

The SPIRIT WIC system has the ability to control whether Risk Factor 135 is automatically assigned by the system or the assignment of the risk factor is left to the clinic staff.

The business rule allows SPIRIT to indicate that Risk Factor 135 should be automatically assigned by the system.

Business Rule: System Assigns Risk Factor 135 (SYS\_ASSIGN\_RF135)

DFDD Section(s):

- Appendix D - Risk Factors Matrix

#### **Values Allowed**

Value	Result
Y	Risk Factor 135 is assigned by the system.
N	Risk Factor 135 is assigned by the clinic staff.



### ***B.272 System Assigns Risk Factor 141***

The SPIRIT WIC system has the ability to control whether Risk Factor 141 is automatically assigned by the system or the assignment of the risk factor is left to the clinic staff.

The business rule allows SPIRIT to indicate that Risk Factor 141 should be automatically assigned by the system.

Business Rule: System Assigns Risk Factor 141 (SYS\_ASSIGN\_RF141)

DFDD Section(s):

- Appendix D - Risk Factors Matrix

#### **Values Allowed**

Value	Result
Y	Risk Factor 141 is assigned by the system.
N	Risk Factor 141 is assigned by the clinic staff.

### ***B.273 System Assigns Risk Factor 211***

The SPIRIT WIC system has the ability to control whether Risk Factor 211 is automatically assigned by the system or the assignment of the risk factor is left to the clinic staff.

The business rule allows SPIRIT to indicate that Risk Factor 211 should be automatically assigned by the system.

Business Rule: System Assigns Risk Factor 211 (SYS\_ASSIGN\_RF211)

DFDD Section(s):

- Appendix D - Risk Factors Matrix

#### **Values Allowed**

Value	Result
Y	Risk Factor 211 is assigned by the system.
N	Risk Factor 211 is assigned by the clinic staff.

### ***B.274 System Assigns Risk Factor 331***

The SPIRIT WIC system has the ability to control whether Risk Factor 331 is automatically assigned by the system or the assignment of the risk factor is left to the clinic staff.

The business rule allows SPIRIT to indicate that Risk Factor 331 should be automatically assigned by the system.

Business Rule: System Assigns Risk Factor 331 (SYS\_ASSIGN\_RF331)

DFDD Section(s):

- Appendix D - Risk Factors Matrix

#### **Values Allowed**

Value	Result
Y	Risk Factor 331 is assigned by the system.
N	Risk Factor 331 is assigned by the clinic staff.

### ***B.275 System Assigns Risk Factor 335***

The SPIRIT WIC system has the ability to control whether Risk Factor 335 is automatically assigned by the system or the assignment of the risk factor is left to the clinic staff.

The business rule allows SPIRIT to indicate that Risk Factor 335 should be automatically assigned by the system.

Business Rule: System Assigns Risk Factor 335 (SYS\_ASSIGN\_RF335)

DFDD Section(s):

- Appendix D - Risk Factors Matrix

#### **Values Allowed**

Value	Result
Y	Risk Factor 335 is assigned by the system.
N	Risk Factor 335 is assigned by the clinic staff.

### ***B.276 System Assigns Risk Factor 337***

The SPIRIT WIC system has the ability to control whether Risk Factor 337 is automatically assigned by the system or the assignment of the risk factor is left to the clinic staff.

The business rule allows SPIRIT to indicate that Risk Factor 337 should be automatically assigned by the system.

Business Rule: System Assigns Risk Factor 337 (SYS\_ASSIGN\_RF337)

DFDD Section(s):

- Appendix D - Risk Factors Matrix

#### **Values Allowed**

Value	Result
Y	Risk Factor 337 is assigned by the system.
N	Risk Factor 337 is assigned by the clinic staff.

### ***B.277 System Assigns Risk Factor 418***

The SPIRIT WIC system has the ability to control whether Risk Factor 418 is automatically assigned by the system or the assignment of the risk factor is left to the clinic staff.

The business rule allows SPIRIT to indicate that Risk Factor 418 should be automatically assigned by the system.

Business Rule: System Assigns Risk Factor 418 (SYS\_ASSIGN\_RF418)

DFDD Section(s):

- Appendix D - Risk Factors Matrix

#### **Values Allowed**

Value	Result
Y	Risk Factor 418 is assigned by the system.
N	Risk Factor 418 is assigned by the clinic staff.

### ***B.278 System Assigns Risk Factor 601***

The SPIRIT WIC system has the ability to control whether Risk Factor 601 is automatically assigned by the system or the assignment of the risk factor is left to the clinic staff.

The business rule allows SPIRIT to indicate that Risk Factor 601 should be automatically assigned by the system.

Business Rule: System Assigns Risk Factor 601 (SYS\_ASSIGN\_RF601)

DFDD Section(s):

- Appendix D - Risk Factors Matrix

#### **Values Allowed**

Value	Result
Y	Risk Factor 601 is assigned by the system.
N	Risk Factor 601 is assigned by the clinic staff.

### ***B.279 System Assigns Risk Factor 701***

The SPIRIT WIC system has the ability to control whether Risk Factor 701 is automatically assigned by the system or the assignment of the risk factor is left to the clinic staff.

The business rule allows SPIRIT to indicate that Risk Factor 701 should be automatically assigned by the system.

Business Rule: System Assigns Risk Factor 701 (SYS\_ASSIGN\_RF701)

DFDD Section(s):

- Appendix D - Risk Factors Matrix

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Risk Factor 701 is assigned by the system.
N	Risk Factor 701 is assigned by the clinic staff.



### ***B.280 System Assigns Risk Factor 702***

The SPIRIT WIC system has the ability to control whether Risk Factor 702 is automatically assigned by the system or the assignment of the risk factor is left to the clinic staff.

The business rule allows SPIRIT to indicate that Risk Factor 702 should be automatically assigned by the system.

Business Rule: System Assigns Risk Factor 702 (SYS\_ASSIGN\_RF702)

DFDD Section(s):

- Appendix D - Risk Factors Matrix

#### **Values Allowed**

Value	Result
Y	Risk Factor 702 is assigned by the system.
N	Risk Factor 702 is assigned by the clinic staff.

### ***B.281 System Assigns Risk Factor 903***

The SPIRIT WIC system has the ability to control whether Risk Factor 903 is automatically assigned by the system or the assignment of the risk factor is left to the clinic staff.

The business rule allows SPIRIT to indicate that Risk Factor 903 should be automatically assigned by the system.

Business Rule: System Assigns Risk Factor 903 (SYS\_ASSIGN\_RF903)

DFDD Section(s):

- Appendix D - Risk Factors Matrix

#### **Values Allowed**

Value	Result
Y	Risk Factor 903 is assigned by the system.
N	Risk Factor 903 is assigned by the clinic staff.

### ***B.282 Termination Notice Warning Period***

The SPIRIT WIC system has the ability to control the number of days prior to a participant's automatic termination from the WIC program that the system sends out a Termination notice.

The business rule allows SPIRIT to indicate the number of days prior to an automatic termination that a Termination notice is sent out.

Business Rule: Termination Notice Warning Period  
(TERMNOTICEWARNINGPERIOD)

DFDD Section(s): TBD

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
1-99	The number of days prior to a participant's automatic termination that the system sends out a Termination notice.

### ***B.283 Use Cost Containment of Over 50% Vendors***

The SPIRIT WIC system has the ability to control whether the Cost Containment for Over 50% Vendors functionality is turned on for the Vendor Management module.

The business rule allows SPIRIT to indicate whether the Cost Containment for Over 50% Vendors functionality is turned on for the Vendor Management module

Business Rule: Use Cost Containment of Over 50% Vendors  
(UseCostContainmentOfOver50Vendors)

DFDD Section(s):

- Application Administration, Chapter 03 - End of Day Processes
  - Process 3 Month Rolling Average for Peer Group Pricing
  - Process Peer Group Pricing based on Surveyed Prices
  - Export Over 50% Vendor Pricing Report
- Vendor, Chapter 08 - Manage Peer Group
  - Add/Edit Peer Group, Over 50% Check Box

#### **Values Allowed**

Value	Result
Y	Enable Cost Containment for Over 50% Vendors functionality of the Vendor Management module.
N	Disable Cost Containment for Over 50% Vendors functionality of the Vendor Management module.

### ***B.284 Use the HTTPS Protocol during Data Sync***

The SPIRIT WIC system has the ability to control whether the system uses the HTTPS security protocol for Data Sync.

The business rule allows SPIRIT to indicate whether the system uses the HTTPS security protocol for Data Sync.

Business Rule: Use the Https Protocol during Data Sync (UseHTTPSDuringDatasync)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
Y	Enable the HTTPS security protocol for Data Sync.
N	Disable the HTTPS security protocol for Data Sync.

### ***B.285 User ID Maximum Length***

The SPIRIT WIC system has the ability to control the maximum length allowed for a user's ID in the Management Console module.

The business rule allows SPIRIT to indicate the maximum length allowed for a user's ID.

Business Rule: User ID Maximum Length (UserIDMaxLength)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
1-99	The maximum length allowed for a user's ID.

### ***B.286 User ID Minimum Length***

The SPIRIT WIC system has the ability to control the minimum length allowed for a user's ID in the Management Console module.

The business rule allows SPIRIT to indicate the minimum length allowed for a user's ID.

Business Rule: User ID Minimum Length (UserIDMinLength)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
1-99	The minimum length allowed for a user's ID.

### ***B.287 Minimum Number of Food Instruments Redeemed Over Peer Group Average per Vendor***

The SPIRIT WIC system has the ability to control the minimum number of high cost food instruments that a vendor must have to be included in the High Cost Food Instruments report.

The business rule allows SPIRIT to specify the minimum number of high cost food instruments that a vendor must have to be included in the High Cost Food Instruments report.

Business Rule: Minimum Number of Food Instruments Redeemed Over Peer Group Average per Vendor (VNDR\_HICOST\_FI\_MIN\_NO\_FI\_PER\_VNDR)

DFDD Section(s):

- Vendor, Chapter 19 - Vendor Reports
  - High Cost Food Instruments (Output) VND041

#### **Values Allowed**

Value	Result
1-99	The minimum number of high cost food instruments that a vendor must have to be included in the High Cost Food Instruments report.



### ***B.288 Food Instrument Cost Over Peer Group Average Percent Difference Allowed***

The SPIRIT WIC system has the ability to control the percent difference over the peer group average that a food instrument must be to be included in the High Cost Food Instrument report.

The business rule allows SPIRIT to specify the percent over the peer group average that a food instrument must be to be included in the High Cost Food Instrument report.

Business Rule: Food Instrument Cost Over Peer Group Average Percent Difference Allowed (VNDR\_HICOST\_FI\_PERCENT\_MAX\_AMT)

DFDD Section(s):

- Vendor, Chapter 19 - Vendor Reports
  - High Cost Food Instruments (Output) VND041

#### **Values Allowed**

Value	Result
1-100	The percent over the peer group average that a food instrument must be to be included in the High Cost Food Instrument report.

### ***B.289 Average Price for Food Instrument Type Percent Difference Allowed***

The SPIRIT WIC system has the ability to control the percent difference over the peer group average that a vendor's average price for a food instrument type must be to be included in the High Cost Vendor Summary reports.

The business rule allows SPIRIT to specify the percent difference over the peer group average that a vendor's average price for a food instrument type must be to be included in the High Cost Vendor Summary reports.

Business Rule: Average Price for Food Instrument Type Percent Difference Allowed  
(VNDR\_HICOST\_VNDR\_SUM\_AVG\_PRICE\_DIFF)

DFDD Section(s):

- Vendor, Chapter 19 - Vendor Reports
  - High Cost Vendor Summary by Food Instrument Type (Output) VND039
  - High Cost Vendor Summary by Vendor (Output) VND040

#### **Values Allowed**

Value	Result
1-100	The percent difference over the peer group average that a vendor's average price for a food instrument type must be to be included in the High Cost Vendor Summary reports.

### ***B.290 Minimum Number of Food Instruments Redeemed Average per Vendor***

The SPIRIT WIC system has the ability to control the minimum number of high cost food instruments that a vendor must have to be included in the High Cost Vendor Summary reports.

The business rule allows SPIRIT to specify the minimum number of high cost food instruments that a vendor must have to be included in the High Cost Vendor Summary reports.

Business Rule: Minimum Number of Food Instruments Redeemed Average per Vendor (VNDR\_HICOST\_VNDR\_SUM\_MIN\_NUM\_FI)

DFDD Section(s):

- Vendor, Chapter 19 - Vendor Reports
  - High Cost Vendor Summary by Food Instrument Type (Output) VND039
  - High Cost Vendor Summary by Vendor (Output) VND040

#### **Values Allowed**

Value	Result
1-99	The minimum number of high cost food instruments that a vendor must have to be included in the High Cost Vendor Summary reports.

### ***B.291 Minimum Number of Food Instruments Redeemed per Vendor***

The SPIRIT WIC system has the ability to control the minimum number of food instruments redeemed outside of the area in which they were issued that a vendor must have to be included in the Large Number of FI Redeemed Outside of Area report.

The business rule allows SPIRIT to specify the minimum number of food instruments redeemed outside of the area in which they were issued that a vendor must have to be included in the Large Number of FI Redeemed Outside of Area report.

Business Rule: Minimum Number of Food Instruments Redeemed per Vendor  
(VNDR\_LARGE\_NUM\_FI\_REDEEM\_THRESHOLD)

DFDD Section(s):

- Vendor, Chapter 19 - Vendor Reports
  - Large Number of FI Redeemed Outside of Area (Output) VND043

#### **Values Allowed**

Value	Result
1-99	The minimum number of food instruments redeemed outside of the area in which they were issued that a vendor must have to be included in the Large Number of FI Redeemed Outside of Area report.

### ***B.292 Additional Information Required for VOC Certification Process***

The SPIRIT WIC system has the ability to control the minimum amount of information required for Health Information when a participant is being certified using the VOC method. When the business rule is enabled, some additional dates are required. When the business rule is disabled, only the end date of the VOC certification is required.

The business rule allows SPIRIT to indicate that additional Health Information is required for when a participant is being certified using the VOC method.

Business Rule: Additional Dates Required for VOC Certification Process  
(VOC\_ADDITIONALHEALTHINFO)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
Y	Require additional information for voc certification process.
N	Require minimal information for voc certification process.

### ***B.293 Number of Vouchers to Be Printed Per Benefits Period***

The SPiRiT WIC system has the ability to control the number of vouchers to be printed per benefits period. This value is only relevant for clinics that have a benefit issuance method specified as 'Vouchers' on the Update Clinic dialog in the Reference Utility module. If set to a number, the system distributes a set of benefits on the specified number of vouchers. If the value is set to zero, the system uses the same item distribution rules that apply when the clinic is issuing benefits in the form of 'Checks'.

The business rule allows SPiRiT to specify number of vouchers to be printed per benefits period.

Business Rule: Number of Vouchers to Be Printed Per Benefits Period  
(VOUCHERSPERPERIOD)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
1-9	Number of vouchers to be printed per benefits period.
0	Default to check distribution rules.

***B.294 Number of Individual Nutrition Education Contacts Required To Issue Checks to High Risk Participants***

The SPIRIT WIC system has the ability to control the number of Individual Nutrition Education contacts required to issue checks to High Risk participants.

The business rule allows SPIRIT to specify the number of Individual Nutrition Education contacts required to issue checks to High Risk participants.

Business Rule: Number of Individual Nutrition Education Contacts Required To Issue Checks to High Risk Participants (EDCONTACTFORFI\_INDIVCOUNT)

DFDD Section(s): TBD

**Values Allowed**

Value	Result
1-9	Number of individual nutrition education contacts required to issue checks to high risk participants.
0	No individual nutrition education contacts required.

### ***B.295 Order in Which Health Notes Are Displayed***

The SPIRIT WIC system has the ability to control the order in which Health Notes are displayed.

The business rule allows SPIRIT to specify the order in which Health Notes are displayed.

Business Rule: Order in Which Health Notes Are Displayed  
(HEALTHNOTESORTORDER)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
C	Display Health Notes in chronological order
R	Display Health Notes in reverse chronological order



***B.296 Enable the Peer Counselor Referral Button from the Nutrition Education Contact Control***

The SPIRIT WIC system has the ability to control whether the Peer Counselor Referral Button from the Nutrition Education Contact Control is enabled.

The business rule allows SPIRIT to indicate whether the Peer Counselor Referral Button from the Nutrition Education Contact Control is enabled.

Business Rule: Enable the Peer Counselor Referral Button from the Nutrition Education Contact Control (PEERCOUNSELORREFERRALENABLED)

DFDD Section(s): TBD

**Values Allowed**

Value	Result
Y	Enable the Peer Counselor Referral button from the Nutrition Education Contact control.
N	Disable the Peer Counselor Referral button from the Nutrition Education Contact control.

***B.297 Enable the Controls That Allow a Scanned Document to Be Assigned To Additional Household Members***

The SPIRIT WIC system has the ability to control whether the controls that allow a scanned document to be assigned to additional household members are enabled.

The business rule allows SPIRIT to indicate whether the controls that allow a scanned document to be assigned to additional household members are enabled.

Business Rule: Enable the Controls That Allow a Scanned Document to Be Assigned To Additional Household Members (SCANALLOWMULTIASSIGN)

DFDD Section(s): TBD

**Values Allowed**

Value	Result
Y	Enable the controls that allow a scanned document to be assigned to additional household members.
N	Disable the controls that allow a scanned document to be assigned to additional household members.

### ***B.298 Threshold Percent for the High Cost Vendor Summary Report***

The SPiRiT WIC system has the ability to control the threshold percent for the High Cost Vendor Summary report.

The business rule allows SPiRiT to specify the threshold percent for the High Cost Vendor Summary report.

Business Rule: Threshold Percent for the High Cost Vendor Summary Report  
(VNDR\_HIGHCOST\_LIMIT)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
1-99	Threshold percent for the High Cost Vendor Summary report.

### ***B.299 Number of VOC Documents That Can Be Issued/Printed***

The SPIRIT WIC system has the ability to control the number of VOC documents that can be issued/printed.

The business rule allows SPIRIT to specify the number of VOC documents that can be issued/printed.

Business Rule: Number of VOC Documents That Can Be Issued/Printed  
(VOC\_ALLOWED)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
1-99	Number of VOC Documents That Can Be Issued/Printed

### ***B.300 Generate a Note in the Participant Folder***

The SPIRIT WIC system has the ability to control whether a note is generated in the Participant Folder in the Clinic module.

The business rule allows SPIRIT to indicate whether a note is generated in the Participant Folder.

Business Rule: Generate a Note in the Participant Folder (VOC\_TRACKPRINT)

DFDD Section(s): TBD

#### **Values Allowed**

Value	Result
Y	Generate a note in the Participant Folder
N	Don't generate a note in the Participant Folder

### ***B.301 Automatically Print a Certification Notice***

The SPIRIT WIC system has the ability to control whether a Certification Notice is generated automatically in the Certification Guided Script in the Clinic module at the end of a successful certification attempt.

The business rule allows SPIRIT to indicate whether a Certification Notice is generated automatically at the end of a successful certification attempt.

Business Rule: Automatically Print a Certification Notice  
(CERT\_NOTICE\_AUTOMATICPRINT)

DFDD Section(s):

- Clinic, Chapter 10 - Certification Guided Script, Applicant is Certified

#### **Values Allowed**

Value	Result
Y	Generate a Certification Notice automatically at the end of a successful certification attempt.
N	Don't generate a Certification Notice automatically at the end of a successful certification attempt.

### ***B.302 Hide Social Security Number***

On the Demographics and Participant List panels, Social Security Number (SSN) fields are visible and enabled.

This business rule allows SPIRIT to choose whether to collect and display the Social Security Number for WIC participants on the Demographics panel or to allow the Social Security Number to be one of the filter criterion on the Participant List.

Business Rule: Hide Social Security Number (HideSSN)

DFDD Section(s): Common Interface Panels, Chapter A – Demographic Information Panels; Central Administrative Site, Chapter 03 – Participant List, Folder, and Summary (CAS); Clinic, Chapter 06 – Search-Selection; State Office, Chapter 07 – Participant List, Folder, and Summary (SO)

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Do not display the Social Security Number (SSN) field on Demographics and Participant List.
N	Display the Social Security Number (SSN) field on Demographics and Participant List.

### ***B.303 Community Health Board (CHB) Organizational Structure***

The SPIRIT WIC system has the ability to control whether to collect and utilize the Community Health Board (CHB) organizational structure.

This business rule allows SPIRIT state agencies to choose whether or not to collect and utilize the Community Health Board (CHB) organizational structure. To collect CHB data, grantees functionality was added to the Reference Database Utility application.

Business Rule: Enable the grantees functionality in the Reference Database Utility (IncludeGrantees)

DFDD Section(s): Application Administration, Chapter 09 – Reference Utility

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Enable the grantees functionality in the Reference Database Utility.
N	Disable the grantees functionality in the Reference Database Utility.



### ***B.304 Store the Grantee Name***

The SPIRIT WIC system has the ability to control the name of the grantee.

This business rule allows SPIRIT state agencies to store the name that the state wishes to call the Grantee.

Business Rule: Store the Grantee name (GranteeName)

DFDD Section(s): Application Administration, Chapter 09 – Reference Utility

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	The name of the grantee is “CHB, Tribal Organization, Non-Profit”.
N	The name of the grantee is an empty string.

### ***B.305 Capture the Medicaid Identification Number***

On the Demographics sub-tab of the Demographics panel, the clinics can record a participant's medical identification number. The masked edit box that captures this data is named "PMI #".

The business rule allows SPIRIT to indicate if the PMI # masked edit box should display on the Demographics sub-tab of the Demographics panel and require an entry from the clinic.

Business Rule: Capture the Medicaid Identification Number (HideMedicaidID)

DFDD Section(s): Common Interface Panels, Chapter A – Demographic Information Panels

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Hide the PMI # on the Demographics panel – Demographics sub-tab.
N	Show and enable the PMI # on the Demographics panel – Demographics sub-tab.

### ***B.306 Capture the Pre-pregnancy Height***

On the Pregnancy Info sub-tab of the Health Information panel for women, the clinics can record a participant's pre-pregnancy height. The masked edit box that captures this data is named "Pre-pregnancy Height".

The business rule allows SPIRIT to indicate if the Pre-pregnancy Height masked edit box should display on the Pregnancy Info sub-tab of the Health Information panel.

Business Rule: Capture the Pre-pregnancy Height (HidePrePregnancyHeight)

DFDD Section(s): Common Interface Panels, Chapter E – Health Information

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Hide the Pre-pregnancy Height on the Health Information panel – Pregnancy info sub-tab.
N	Show and enable the Pre-pregnancy Height on the Health Information panel – Pregnancy info sub-tab.

***B.307 Define the Number of Days Income Data Can Be Copied***

On the Income Calculator panel, users can copy previously recorded income information as current income information to meet eligibility guidelines.

The business rule allows SPIRIT to indicate the number of days to allow users to copy previously recorded income information as current income information.

Business Rule: Define the Number of Days Income Data Can Be Copied  
(DaysAllowIncomeCopy)

DFDD Section(s): Common Interface Panels, Chapter D – Income Calculator

### ***B.308 Define the Number of Days Residency Proof Can Be Reused***

On the Demographics sub-tab of the Demographics panel, Residency Proof information is recorded for each individual household member.

The business rule allows SPIRIT to indicate the number of days to allow users to reuse the residency proof information by automatically applying the change to Residency Proof for all members of the household.

Business Rule: Define the Number of Days Residency Proof Can Be Reused  
(DaysAllowResidencyCopy)

DFDD Section(s): Common Interface Panels, Chapter D – Income Calculator

### ***B.309 Allow Recording of Materials Given to Participants***

On the Nutrition Education panel, clinics can record various materials given to participants.

The business rule allows SPIRIT to choose whether to collect and display materials given to participants.

Business Rule: Allow Materials Given to Participants to be Recorded  
(CollectMaterialGiven)

DFDD Section(s): Common Interface Panels, Chapter N – Nutrition Education and Goal Setting; Application Administration, Chapter 9 – Reference Utility

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Allow the recording of materials given.
N	Do not allow the recording of materials given.

### ***B.310 Show the Certification History Tab in the Participant Folder***

In the Participant Folder, the Certification History tab allows users to view all previous certifications for a participant and the staff member who completed each step of the certification process.

The business rule allows SPIRIT to choose whether to show the Certification History tab in the Participant Folder.

Business Rule: Show the Certification History Tab in the Participant Folder  
(CLN\_ShowCertificationHistory)

DFDD Section(s): Clinic, Chapter 9 – Participant Folder

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Show the Certification History tab in the Participant Folder.
N	Do not show the Certification History tab in the Participant Folder.

### ***B.311 Show the Staff Member Dropdown on the Demographics Tab***

On the Demographics sub-tab of the Demographics panel, the staff member's name is displayed and updatable in the Staff Member dropdown.

The business rule allows SPIRIT to choose whether to show the Staff Member dropdown on the Demographics sub-tab of the Demographics panel.

Business Rule: Show the Staff Member Dropdown on the Demographics Tab  
(CLN\_DefaultStaffID)

DFDD Section(s): Common Interface Panels, Chapter A – Demographic Information Panels

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Do not show the Staff Member dropdown on the Demographics sub-tab of the Demographics panel.
N	Show the Staff Member dropdown on the Demographics sub-tab of the Demographics panel.



### ***B.312 Allow the Preview of Check Images from the Banking System***

Banking processors offer the ability to query a web service function to display and view an image of a processed check.

The business rule allows state agencies to indicate whether their banking partner provides the ability to preview check images and if that functionality should be enabled within the application.

Business Rule: Allow the Preview of Check Images from the Banking System  
(CLN\_EnableCheckImagePreview)

DFDD Section(s):

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Allow the preview of check images from the banking system.
N	Do not allow the preview of check images from the banking system.

### ***B.313 Electronically Capture Staff Member Signature***

The determination of program eligibility is an important step in the WIC program and to exhibit this importance, the application can verify the identity of the Staff Member that makes the determination.

The business rule allows state agencies to indicate whether the staff member is prompted to record their electronic signature to validate the determination of program eligibility for a participant.

Business Rule: Electronically Capture Staff Member Signature  
(CLN\_CaptureStaffSignature)

DFDD Section(s): Clinic, Chapter 10 – Certification Guided Script

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Electronically capture the staff member's signature.
N	Do not electronically capture the staff member's signature.

### ***B.314 Remove the Default Race Selection on the Race/Ethnicity Dialog***

The Race/Ethnicity dialog can default a race/ethnicity selection for the participant.

The business rule allows state agencies to indicate whether a default selection should be made when the Race/Ethnicity dialog is initially displayed.

Business Rule: Remove the Default Race Selection on the Race/Ethnicity Dialog  
(RemoveDefaultRace)

DFDD Section(s): Common Interface Panels, Chapter A – Demographic Information  
Panels

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Do not default a race/ethnicity selection on the Race/Ethnicity dialog.
N	Default a race/ethnicity selection on the Race/Ethnicity dialog.

### ***B.315 Change the Name of Medical Update Appointment Types***

Medical Update appointment types exist within the application.

The business rule allows state agencies to change the name of the “Medical Update” appointment type to a different name.

Business Rule: Change the Name of Medical Update Appointment Types  
(MidCertificationLabel)

DFDD Section(s): Clinic, Chapter 8 – Appointment Scheduling

### ***B.316 Require Nutrition Education for Certification***

Nutrition education documentation information can be recorded within the application.

The business rule allows state agencies to indicate whether nutrition education documentation is required to complete the certification process.

Business Rule: Require Nutrition Education for Certification  
(NutritionEducationIsRequired)

DFDD Section(s): Clinic, Chapter 10 – Certification Guided Script

#### **Values Allowed**

Value	Result
Y	Require a nutrition education contact to complete certification.
N	Do not require a nutrition education contact to complete certification.

### ***B.317 Require SOAP Note for Certification***

SOAP notes can be recorded within the application.

The business rule allows state agencies to indicate whether a SOAP note is required to complete the certification process.

Business Rule: Require SOAP Note for Certification (SOAPIsRequired)

DFDD Section(s): Clinic, Chapter 10 – Certification Guided Script

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Do not require a SOAP note to complete certification.
N	Require a SOAP note to complete certification.

### ***B.318 Allow Unknown Birth Height and Birth Weight***

Birth height and birth weight are recorded within the application on the Child Health Information panel.

The business rule allows state agencies to indicate whether unknown values are allowed for birth data.

Business Rule: Allow Unknown Birth Height and Birth Weight  
(AllowUnknownBirthHtWt)

DFDD Section(s): Common Interface Panels, Chapter E – Health Information

#### **Values Allowed**

Value	Result
Y	Allow unknown birth data.
N	Do not allow unknown birth data.

### ***B.319 Allow Unknown Height and Weight Measurements***

Height and weight measurements are recorded within the application on the Height/Weight and Blood panel.

The business rule allows state agencies to indicate whether unknown values are allowed for height and weight data.

Business Rule: Allow Unknown Height and Weight Measurements  
(AllowUnknownHtWt)

DFDD Section(s): Common Interface Panels, Chapter G – Height Weight Bloodwork

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Allow unknown height and weight measurements.
N	Do not allow unknown height and weight measurements.



### ***B.320 Capture the Subject of a Note***

Notes can be recorded within the application from the Participant Folder and the Certification Guided Script.

The business rule allows state agencies to indicate whether the Subject dropdown should be enabled on the various note dialogs, and whether the Subject column should be visible on the View Notes dialog within the application.

Business Rule: Capture the Subject of a Note (IncludeNoteSubject)

DFDD Section(s): Common Clinic, Chapter 9 – Participant Folder

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
Y	Allow the collection of the subject of a general note.
N	Do not allow the collection of the subject of a general note.

### ***B.321 Show Infant Birth Height and Weight on Infant Growth Grids***

Infant birth information is currently included on the five infant Growth Grid charts.

The business rule allows state agencies to indicate whether to show or remove the birth weight and height records from the five infant growth grid charts.

Business Rule: Show Infant Birth Height and Weight on Infant Growth Grids  
(SuppressBirthDataOnGrowthGrid)

DFDD Section(s): Common Interface Panels, Chapter H – Growth Grids

#### **Values Allowed**

Value	Result
Y	Do not show infant birth height and weight on the five infant growth grid charts.
N	Show infant birth height and weight on the five infant growth grid charts.

### ***B.322 Customize the EBT Connection Timeout***

The business rule allows state agencies to customize the connection timeout period for EBT communications to the J.P. Morgan system.

Business Rule: Customize the EBT Connection Timeout  
(EBT\_CONNECTION\_TIMEOUT)

DFDD Section(s): Clinic, Chapter 11 – Food Instrument Production and Clinic, Chapter 12 – Participant Changes

#### **Values Allowed**

<b>Value</b>	<b>Result</b>
1-60	The timeout period can be adjusted, in minutes. Any whole number 1-60 is accepted as the new timeout period.

## SPIRIT Business Rules Matrix

This section is provided to allow the state to record each business rule's value they have selected for their specific environment(s). This matrix will not be maintained by CSC for individual state selections.

Appendix Location	Business Rule	Value	Description
b1	STATEOFFICEAGENCYID		State Office Agency ID
b2	MAXIMUMCHILDAGE		Maximum age for a child
b2	MAXIMUMWOMANAGE		Maximum age for a woman
b3	1YRINFANTCERT		Certify Infants up to 1st birthday if < 6 months old
b8	CAPTUREMEDHOME		Capture the Medical Home on the Additional Info 1 sub-tab
b9	SHOWDUPPARTICIPANT		Show potential duplicate applicant/participant window
b11	PHYSICALLYPRESENT		Participant physically present during Certification
b13	CERTTOMONTHEND		Certification to the end of the month
b14	ENDCERTBEFOREWEEKEND		End certifications on Friday before the weekend
b15	CHECKNUMLENGTH		The length of the check number
b16	CHKSUBSEQCERT		Check Subsequent Child certifications for blood work
b18	HOUSEHOLDMEDICAIDELIGIBILITY		Medicaid Adjunctive Eligibility
b19	DAYSVOCCVALID_B		Max number of days Breastfeeding can certify via VOC
b19	DAYSVOCCVALID_C		Max number of days Child can certify via VOC
b19	DAYSVOCCVALID_I		Max number of days Infant can certify via VOC
b19	DAYSVOCCVALID_N		Max number of days Non-breastfeeding can certify via VOC
b19	DAYSVOCCVALID_P		Max number of days Pregnant can certify via VOC

Appendix Location	Business Rule	Value	Description
b21	DELETEINELIGIBLE		Purge participants when Ineligible for 6 months or more
b25	INCOMPCERTAUTOINELIG		Incomplete Certs are automatically marked ineligible
b25	INCOMPCERTLIMITMIGRANT		Incomplete certification limit for migrant
b25	INCOMPCERTLIMITOTHER		Incomplete certification limit for other
b25	INCOMPCERTLIMITPREGNANT		Incomplete certification limit for pregnant
b26	INFANTBLOODWORK		Month when Infant bloodwork becomes required
b29	ONUS		BAN
b30	PASSWORDEXPIRATIONINDAYS		Number of days until the password must be changed.
b32	DELETEEDCONTACT		Allow deletion of nutrition education contacts
b35	REQUIREBLOOD		Each Certification requires a new blood work record
b36	REQUIREBLOODIFNOTPHYSICALLYPRESENT - CSC follow-up		Require blood to complete a certification even if the participant is not physically present
b38	ENABLECOPYINCOME		Enable the Copy Items to Current Income button
b39	HOUSEHOLDTANFELIGIBILITY		Apply participant's TANF eligibility to all members of their household
b40	SCREENAFTERPRESCREEN		Default window after Prescreening is complete
b42	ASSIGNRISKSOUTSIDECERT		Allow adding risk factors within the folder
b43	SHOWTERMINATIONINFO		Show termination information on participant list
b44	NOSUBJECTIVEINSOAP		Remove header for Subjective section from the SOAP note template
b46	ADDEDUCATIONTOSOAP		Include Goal Setting and Individual Primary nutrition education contacts
b47	ADDANALYSISTOSOAP		Include Default Assessment for risk factors
b48	ADDPLANTOSOAP		Include Default Plan for risk factors
b49	TRANSIT		TN

Appendix Location	Business Rule	Value	Description
b54	WVOG-DISPLAY		Contents of Work with On-site Group window display grid
b55	SAVDUPDEMOGRAPHICS		Update the Participant Address and Telephone information with the applicant information for C171the selected participant
b56	NOTESORTORDER		C or R - sort notes chronologically by create date or sort reverse chronologically by create date
b57	CAPTURETRIBE		Capture the Tribe on Select Race and Ethnicity - Program
b59	BFCOUNSELORCONTACTPROTOCOL1		First protocol for Breastfeeding Peer Counselor Contacts report
b59	BFCOUNSELORCONTACTPROTOCOL2		Second protocol for Breastfeeding Peer Counselor Contacts report
b59	BFCOUNSELORCONTACTPROTOCOL3		Third protocol for Breastfeeding Peer Counselor Contacts report
b60	CERTDATEINLIST		Show CertEffectiveDate/CertStartDate on participant list
b60	GESTATIONDIABETESREMINDER		Display a reminder to document results of Gestational Diabetes in the CPA Review dialog
b61	HOSPITALDISCHARGEDATEREQUIRED		Require an entry in the Hospital Discharge Date
b62	CERTLIMITWITHDELAYEDBLOODWORK		Number of days a participant be certified without blood work
b63	CERTLIMITWITHPENDINGINCOMEPROOF		Number of days a participant be certified without proof of income
b64	CERTLIMITWITHPENDINGRESIDENCYPROOF		Number of days a participant be certified without proof of residency
b65	CERTLIMITWITHPENDINGIDPROOF		Number of days a participant be certified without proof of ID

Appendix Location	Business Rule	Value	Description
b67	PENDINGRESIDENCYPROOFVALUE		Pending Proof value (External ID) for Residency Proof dropdown.
b70	CHECKSREQUIREINDIVIDUALNUTED		Require Individual Nutrition Education to issue checks
b71	REQUIREHTWTIFNOTPHYSICALLYPRESENT - CSC follow-up		Require Height/Weight to complete a certification even if the participant is not physically present
b73	VNDR_COMPLAINT_CURR_DATE		Default current system date for Vendor complaints
b76	VNDR_REDEMPCHANGE_LIMIT		Threshold for Redemption Change report
b77	VNDR_SMALLVOL_THRESHOLD		Threshold for Small Volume Vendors report
b78	VNDR_LOWVAR_MIN_NUM_FI		Min Number FI Redeemed per Vendor to be included on rpt
b79	VNDR_LOWVAR_HI_LOW_PRICE_DIFF		High/Low Redeemed Price - Percent Difference Allowed
b80	VNDR_SMALLVOL_TOTALREDEEM		Include Total FI Redeemed on Small Volume Vendors report
b85	PEERGROUPECALCULATIONS		State allows mass Peer group recalculations
b86	PENDINGDISQUALIFICATION		Number of days for State Pending Disqualification
b87	EOD_BANKINGPAIDFILEIMPORT		Run EOD Banking Paid File Import process
b88	EOD_BANKINGPRICEFILEEXPORT		Run EOD Banking Price File Export process
b89	EOD_BANKINGSTAMPFILEEXPORT		Run EOD Banking Stamp File Export process
b90	EOD_BANKINGVENDORFILEEXPORT		Run EOD Banking Vendor File Export process
b91	EOD_BANKINGISSUANCEFILEEXPORT		Run EOD Banking Issuance File Export process
b92	EOD_BANKINGSTOPPAYFILEEXPORT		Run EOD Banking Stop Payment File Export
b92	VOC_ADDITIONALHEALTHINFO		Query user for additional dates in VOC Certification dialog
b93	EOD_PROCESSPENDINGDISQUALIFICATION		Run the Pending Vendor Disqualification function during the End of Day process

Appendix Location	Business Rule	Value	Description
b94	EOD_PROCESSSANCTIONPOINTS		Run EOD Sanction Points calculation process
b95	USE_DISQUALIFICATION_FORMULA		State will use the Disqualification Formula
b96	CENSUSTRACT		Include Census Tract - Vendor
b105	MORETHAN1VENSTAMPNBR		Can have more than 1 stampnumber.
b106	PHARMACYWHOLEALER		Use Pharmacy Wholesaler Captions Instead of Milk Wholesaler Captions in Vendor and Ref Utility
b107	STAMPNUMBERLENGTH		Stamp Number Length
b108	STAMPNUMBERNUMERIC		Stamp Number contains only numbers
b109	VENDORID_NUMERIC		VendorID is numeric
b110	VENDORID_STATE_ASSIGNED		VendorID is assigned by State
b111	VENDORIDLENGTH		VendorID Length
b115	SAVEVENDORLETTERS		Automatically save Vendor letters to disk
b121	REINSTATEVENDORSTAMP		Enable Reinstate Vendor Stamp check box on Reinstate dialog
b124	ANNUALTRAININGENABLED		Display and enable Annual Training Event and Follow-up activity
b128	DSPREFERTOBFPEERCOUNSELOR		Diet Intake Refer to Breastfeeding Peer Counselor
b129	APT_REMINDEREMAILENABLED		Enable system generated appointment reminder emails.
b132	DSPCHILDRENUNDER5CHECKSNOTELIGIBLEMSG		Only display not eligible message for children under the age of 5.
b133	USETWOMOSTRECENTMESUREMENTSRF133P		average weight gained is calculated using difference between the two most recent anthropometric contacts
b147	EOD_EXTERNALDUALPARTICIPATION		Automatically export the Dual Participation file during the End of Day process



Appendix Location	Business Rule	Value	Description
b156	CPA_FOLLOWUP_REQUIRE_ISSUANCEFREQ_ONLY		CPA-determined Follow-up dialog, When Y require Issuance Frequency, when N all fields are required - Nutrition
b159	CREATEGENERALNOTEWHENMAILINGCHECKS		Create a General Note for participants receiving checks by mail.
b161	AUTOWICCATEGORY		Set the WIC Category by the DOB for infants and children only
b162	EMPHASIZEMARKEDLOSTSTOLENSHECKSONCHECKSHISTORYTAB		Mark checks that are lost or stolen on the Checks History tab.
b170	DSP_CLASSES_IN_MISSED_APT_FOLLWUP		Display unattended group nutrition classes in Missed Appointment Followup screen.
b182	VENAISREQUIRED		Requires VENA contact during CGS
b183	APT_CONFIRMDIALOGENABLED		Show appointment confirmation dialog from View Appointments by Date
b185	AGEINMONTHSTOSTARTINFANTBLOODWORK		Attained age in months to begin infant blood work
b185	N_MAX_DAYS_HALF_PACKAGE		Maximum days for Half Package for Participant whose WIC STATUS is Non-breastfeeding
b186	AGENCY_SITE_LENGTH		Agency and ServiceSite field length
b187	ALLOWFMVENDORS		Enables Farmers Market Vendor Functionality.
b189	APT_REMINDERLOGDETAILSENABLED		Enable logging of appointment reminder email details in EOD process.
b190	APT_WEEKVIEWENABLED		Enable weekly view option in Schedule Appointments screen.
b191	B_MAX_DAYS_QUARTER_PACKAGE		Maximum days for Quarter Package for Participant whose WIC STATUS is Breastfeeding
b192	B_MAX_DAYS_HALF_PACKAGE		Maximum days for Half Package for Participant whose WIC STATUS is Breastfeeding

Appendix Location	Business Rule	Value	Description
b193	B_MAX_DAYS_THREE_QUARTER_PACKAGE		Maximum days for three quarter package for Participant whose WIC STATUS is Breastfeeding
b194	N_MAX_DAYS_QUARTER_PACKAGE		Maximum days for Quarter Package for Participant whose WIC STATUS is Non-breastfeeding
b196	N_MAX_DAYS_THREE_QUARTER_PACKAGE		Maximum days for three quarter package for Participant whose WIC STATUS is Non-breastfeeding
b197	P_MAX_DAYS_QUARTER_PACKAGE		Maximum days for Quarter Package for Participant whose WIC STATUS is Pregnant
b198	P_MAX_DAYS_HALF_PACKAGE		Maximum days for Half Package for Participant whose WIC STATUS is Pregnant
b199	P_MAX_DAYS_THREE_QUARTER_PACKAGE		Maximum days for three quarter package for Participant whose WIC STATUS is Pregnant
b200	C_MAX_DAYS_QUARTER_PACKAGE		Maximum days for Quarter Package for Participant whose WIC STATUS is Child
b201	C_MAX_DAYS_HALF_PACKAGE		Maximum days for Half Package for Participant whose WIC STATUS is Child
b202	C_MAX_DAYS_THREE_QUARTER_PACKAGE		Maximum days for three quarter package for Participant whose WIC STATUS is Child
b204	I_MAX_DAYS_HALF_PACKAGE		Maximum days for Half Package for Participant whose WIC STATUS is Infant
b205	I_MAX_DAYS_THREE_QUARTER_PACKAGE		Maximum days for three quarter package for Participant whose WIC STATUS is Infant
b206	BankAccountNumLength		Length of the Bank Account Number
b207	CASELOAD_BY_SERVICESITE		Enable Assigned Caseload by Service Site instead of by Agency
b208	CERTLIMITWITHRF503NOBLOOD		Number of days a participant be certified without blood work and risk 503

Appendix Location	Business Rule	Value	Description
b209	CERTLIMITWITHRF503NOHW		Number of days a participant be certified without height weight and risk 503
b210	CHECKOVERLAYID		The overlay is an image that has the check background, logos, etc. Setting the value to 0 indicates that no overlay in u
b211	CommunicateParticipantsExternally		Communicate changes to Participant data to External Entities? (Y)es or (N)o.
b212	CommunicateUsersExternally		Communicate changes to User Profiles to External Entities? (Y)es or (N)o.
b213	DatasyncIncludesExternalID		Data Sync should acquire the External ID upon check in, Y or N.
b214	DayToCalculateOver50VendorPrices		The Day of the Month that the Over 50 Vendor Prices must be calculated by.
b215	DEFAULT_FOOD_PKG_BF		Default food package ID for a breastfeeding woman
b216	DEFAULT_FOOD_PKG_CHILD		Default food package ID for a child
b217	DEFAULT_FOOD_PKG_INFANT		Default food package ID for an infant
b218	DEFAULT_FOOD_PKG_NONBF		Default food package ID for a non-breastfeeding woman
b219	DEFAULT_FOOD_PKG_PREGNANT		Default food package ID for a pregnant woman
b220	DISTRIBUTIONITEMDESCRIPTION2ENABLED		Enable food distribution item description 2
b221	EOD_BankIssueUsesMissouriOption		The bank issuance file uses the Missouri Format (Y/N).
b222	EOD_CostContainmentOnlyUses3MonthAvg		Regardless of the selection for max price calculation, the Over 50 Vendors will use the 3 month rolling average.
b223	EOD_CSFPISUANCEFILEEXPORT		Run EOD CSFP New Issuance File Export process
b224	EOD_CSFPISUANCEFILEIMPORT		Run EOD CSFP New Issuance File Import process
b225	EOD_CSFPSTOPPAYFILEEXPORT		Run EOD CSFP Stop Payment File Export process

Appendix Location	Business Rule	Value	Description
b226	EOD_CSFPSTOPPAYFILEIMPORT		Run EOD CSFP Stop Payment File Import process
b227	EOD_ExportMissourDataWarehouseFiles		Export the Missouri nightly batch files to their Data Warehouse.
b228	EOD_PENDINGDISQUALIFICATION		Run EOD Pending Disqualification process
b229	EOD_PENDINGREINSTATESTAMP		Run EOD Pending Reinstate Stamp process
b230	EOD_PROCESSADJUSTMENTSHIDES		Automatically archive inactive participants
b231	EOD_PROCESSMEMBERADJUSTMENTS		Run EOD Member Adjustment process
b232	EOD_PROCESSMEMBERARCHIVES		Run EOD Member Archive process
b233	EOD_PROCESSMEMBERPURGES		Run EOD Member Purge process
b234	EOD_PROCESSPEERGROUPTYPEPRICEHIST		Run EOD Process Peer Group 50%
b235	EOD_REAPPLYBANKEXCEPTIONS		Run EOD Reapply Bank Exceptions Process
b236	EOD_REINSTATEVENDORS		Reinstate Vendors during EOD
b237	EOD_RUNVENDORPROCESSES		Run Vendor processing during EOD
b238	ExternalIDName		The State's preferred name for their ID number, it displays in multiple spots on the Participant List screen.
b239	ExternalSearchEnabled		Y or N, should the External Data radio button be enabled on the Participant List screen.
b240	ExternalSystemState		The state's postal code used for external communication.
b241	ExternalUpdatesEnabled		While the Participant folder opens, process external data updates, Y or N.
b242	FI_ENABLE_DELIVERYSYSTEMTYPE_CHECK		Enable the food delivery system option to issue food instruments in the form of a Check
b243	FI_ENABLE_DELIVERYSYSTEMTYPE_DISTRIBUTIONLIST		Enable the food delivery system option to issue food instruments in the form of a Distribution List

Appendix Location	Business Rule	Value	Description
b244	FI_ENABLE_DELIVERYSYSTEMTYPE_EBT		Enable the food delivery system option to issue food instruments in the form of EBT
b245	FI_ENABLE_DELIVERYSYSTEMTYPE_VOUCHER		Enable the food delivery system option to issue food instruments in the form of a Voucher
b246	FI_EXCEPTION_DAYS		Food Instrument Exception Number of Days
b247	FI_EXPIRATION_DAYS		Number of days to add to FI Last day to use
b248	FISCALYEAREND		Month/day when Income Guidelines year ends
b249	FOODPACKAGEIMPLEMENTATIONDATE		Date targeted for implementing the new Food Package rules.
b250	GENERATEIDALERT		Generate system alert with ID Proof is needed
b251	INCLUDECHECKDIGIT		Show Check Digit on MICR Line
b252	INCOMEVIEWFREQ		View income by month. (yearly=1; weekly=52)
b253	LogonOnlyValidExternally		Logon can only occur from outside the normal SPIRIT logon process.
b254	MONTHEND_INCL_OPT_FINANCIAL_RPTS		Month End Option to Include Financial Reports
b255	MONTHEND_INCL_OPT_HIGHRISK_RPTS		Month End Option to Include High Risk Reports
b256	NAMECHARSMAXNUMBER		Maximum number of characters in full name before check fonts size is reduced.
b257	OTHERADJUNCTIVEELIGIBILITY		Show Other checkbox and Other Proof dropdown list when set
b258	OTHERWICPROGRAMSSERVED		Vendor is contracted with more than one WIC Program due to tribal or state boundaries
b259	PASSWORDRESETVALUE		Passwords are reset to this value with a button in the management console.
b260	PENDINGTERMPERIOD		Days prior to termination for Pending Termination notice

Appendix Location	Business Rule	Value	Description
b261	PriceSurveyByUPC		Send a Price Survey that uses UPCs? (Y)es or (N)o. No would send one by Food Distribution Items.
b262	PRIMARYAGENCY		Show Primary Agency and Shared Agencies Controls in Vendor GUI or Hide the controls and force the single agency value
b263	RaceButtonEnabledOnPrescreen		On the prescreen form, should it display the Race/Ethnicity button enabled Y or N.
b264	RPT_BFWOMENPEERCOUNCONTACT_ENABLED		Allow users to run the Breastfeeding Women Peer Counselor Contacts Report
b265	SETSTARTDATETODOB		Set the start date for Child Health Screen to DOB as default
b266	SHOWCLINICNAMEINTITLE		Display the name of the selected clinic in the title bar
b267	SHOWWICCATWITHRISKFACTORS		Show the WIC Category on the Risk Factors tab
b268	SIGPADMODEL		Signature Pad Model identifier
b269	STATEOFFICECLINICID		State Office Clinic ID
b270	SYS_ASSIGN_RF114		System Assigns Risk Factor 114
b271	SYS_ASSIGN_RF135		System Assigns Risk Factor 135
b272	SYS_ASSIGN_RF141		System Assigns Risk Factor 141
b273	SYS_ASSIGN_RF211		System Assigns Risk Factor 211
b274	SYS_ASSIGN_RF331		System Assigns Risk Factor 331
b275	SYS_ASSIGN_RF335		System Assigns Risk Factor 335
b276	SYS_ASSIGN_RF337		System Assigns Risk Factor 337
b277	SYS_ASSIGN_RF418		System Assigns Risk Factor 418
b278	SYS_ASSIGN_RF601		System Assigns Risk Factor 601
b279	SYS_ASSIGN_RF701		System Assigns Risk Factor 701
b280	SYS_ASSIGN_RF702		System Assigns Risk Factor 702

Appendix Location	Business Rule	Value	Description
b281	SYS_ASSIGN_RF903		System Assigns Risk Factor 903
b282	TERMNOTICEWARNINGPERIOD		Termination notice warning period
b283	UseCostContainmentOfOver50Vendors		Use the Cost Containment piece of Vendor Management? (Y)es or (N)o.
b284	UseHttpsDuringDatasync		The Web Site utilizes HTTPS Security.
b285	UserIdMaxLength		Maximum required length for the User Profile ID.
b286	UserIdMinLength		Minimum required length for the User Profile ID.
b287	VNDR_HICOST_FI_MIN_NO_FI_PER_VNDR		Min number FI for same vendor, redeemed over PG average
b288	VNDR_HICOST_FI_PERCENT_MAX_AMT		Percent of Max Amt for FI Type and Peer Group to be incl
b289	VNDR_HICOST_VNDR_SUM_AVG_PRICE_DIFF		Avg Price for FI Type - Percent Difference Allowed
b290	VNDR_HICOST_VNDR_SUM_MIN_NUM_FI		Min Number FI Redeemed per Vendor to be included on rpt
b291	VNDR_LARGE_NUM_FI_REDEEM_THRESHOLD		Min Number FI Redeemed Outside Area to be incl on rpt
b293	VOUCHERSPERPERIOD		Number of vouchers to be printed per benefits period (0 defaults to checks distribution rules)
b294	EDCONTACTFORFI_INDIVCOUNT		The number of Indiv. Nutrition Ed contacts required to issue checks to High Risk participants. 0 = None required
b295	HEALTHNOTESORTORDER		C=Display Health notes Chronological order, R=Reverse order
b296	PEERCOUNSELORREFERRALENABLED		Enable the Peer Counselor Referral button from Nutrition Education Contact control
b297	SCANALLOWMULTIASSIGN		Enables controls that allow a scan to be assign to additional household members.

Appendix Location	Business Rule	Value	Description
b298	VNDR_HIGHCOST_LIMIT		Threshold percent for the High Cost Vendor Summary report
b299	VOC_ALLOWED		Number of VOCs that can be issued/printed
b300	VOC_TRACKPRINT		Generate a note in the participant folder
b301	CERT_NOTICE_AUTOMATICPRINT		Generate a Certification Notice automatically at the end of a successful certification.
b302	HideSSN		Choose whether to display or the Social Security Number.
b303	EnableGrantees		Enable the Grantees functionality in the Reference Database Utility
b304	GranteeName		Store the name the state wishes to call the Grantee.
b305	HideMedicaidID		Capture the Medicaid identification number
b306	HidePrePregnancyHeight		Capture the pre-pregnancy height for pregnant women
b307	DaysAllowIncomeCopy		Define the number of days that income data can be copied
b308	DaysAllowResidencyCopy		Define the number of days that the residency proof can be reused
b309	CollectMaterialGiven		Allow materials given to participants to be recorded
b310	CLN_ShowCertificationHistory		Show the Certification History Tab in the Participant Folder
b311	ShowStaffMember		Show the Staff Member Dropdown on the Demographics Tab
b312	(CLN_EnableCheckImagePreview		Allow the Preview of Check Images from the Banking System
b313	CLN_CaptureStaffSignature		Electronically Capture Staff Member Signature
b314	RemoveDefaultRace		Remove the Default Race Selection on the Race/Ethnicity Dialog



[illegible]

Appendix Location		Business Rule	Value	Description